



*The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*

**AGENDA AND MATERIAL**

**COMMITTEE OF THE WHOLE MEETING**

**TUESDAY, JANUARY 17, 2012**

**7:00 P.M.**

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

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**A. ROUTINE MATTERS**

1. Opening Prayers – Trustee Charbonneau -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of December 6, 2011 A5

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

1. Notre Dame College School and Associated Elementary Schools Area, and Port Robinson Attendance Area Ad Hoc Committee Report C1
2. Working Together for Kids' Mental Health Project 2010-2011 and Beyond C2
3. Homework Help C3
4. Board Improvement Plan For Student Achievement: BIPSA 2011-2013 C4
5. Staff Development Department Professional Development Opportunities C5
6. Consolidation of Michael J. Brennan and St. James Catholic Elementary Schools C6
7. Consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary Schools C7
8. Monthly Updates
  - 8.1 Capital Projects Update C8.1
  - 8.2 Student Senate Update -
  - 8.3 Senior Staff Good News Update -

**D. INFORMATION**

- |  |      |
|--|------|
| 1. Trustee Information   |      |
| 1.1 Spotlight on Niagara Catholic – December 21, 2011                            | D1.1 |
| 1.2 Calendar of Events – January 2012  | D1.2 |
| 1.3 Niagara Catholic Baby Celebration – January 18, 2012                         | D1.3 |
| 1.4 Bishop’s Gala - January 27, 2012 – Club Italia, Niagara Falls                | -    |
| 1.5 BEC - 2012 Annual Partners Breakfast - February 10, 2012 - 7:30 - 10:00 a.m. | -    |

**E. OTHER BUSINESS**

- |   |   |
|---|---|
| 1. General Discussion to Plan for Future Action | - |
|---|---|

**F. BUSINESS IN CAMERA****G. REPORT ON THE IN CAMERA SESSION****H. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING OF DECEMBER 6, 2011**

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**RECOMMENDATION**

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 6, 2011, as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

**TUESDAY, DECEMBER 6, 2011**

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 6, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:30 p.m. by Vice-Chairperson Charbonneau.

### **A. ROUTINE MATTERS**

1. **Opening Prayer**

Opening Prayers were led by Trustee Sicoli.

2. **Roll Call**

Vice-Chairperson Charbonneau noted that all Trustees were in attendance.

<b>Trustee</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
<b>Student Trustees</b>			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 6, 2011, as presented.

**CARRIED**

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of November 8, 2011**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 8, 2011, as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

1. **Policy Committee**

1.1 **Unapproved Minutes of the Policy Committee Meeting – November 22, 2011 and Consideration of Recommendations**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of November 22, 2011, as presented.

**CARRIED**

1.1.1 **Student Fees Policy (201.9)**

Policy Committee Chairperson Nieuwesteeg presented background information on the Student Fees Policy. Yolanda Baldasaro, Superintendent of Education, reminded Trustees that the Student Fees Policy was previously an interim policy.

Moved by Trustee Sicoli

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Fees Policy (201.9), as presented.

**CARRIED**

**1.1.2 *Occupational Health & Safety Policy (201.6)*  
*Employee Workplace Harassment Policy (201.7)*  
*Employee Workplace Violence Policy (201.11)***

Frank Iannantuono, Superintendent of Education, informed Trustees that the Ministry of Labour requires School Boards to review their Occupational Health & Safety Policy; Employee Workplace Harassment Policy; and the Employee Workplace Violence Policy, on an annual basis.

Trustee MacNeil suggested an amendment to the Employee Workplace Harassment Policy to redefine the definition of “Harassment” as outlined in Bill 168.

Trustees agreed to refer the Employee Workplace Harassment Policy back to the Policy Committee to review the suggestion.

Moved by Trustee Sicoli

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Occupational Health & Safety Policy (201.6) and the Employee Workplace Violence Policy (201.11), as presented.

**CARRIED**

**1.2 *Policy Schedule – November 22, 2011***

Director Crocco presented the Policy Schedule – November 22, 2011.

**1.3 *Policy Update – November 22, 2011***

Director Crocco presented the Policy Update – November 22, 2011.

**2. *Speech and Language Demonstration Site***

Yolanda Baldasaro, Superintendent of Education, introduced Colleen Atkinson, Amy Dowd, and David O’Rourke, Special Education Coordinators, along with Jackie Van Lankveld, Coordinator, Niagara Preschool Speech and Language Program, Niagara Peninsula Children’s Centre, and Site Manager for the Niagara Demonstration Site, who presented the report on the Speech Language Demonstration Site.

Trustees were informed that the tri-ministry consisting of the Ministry of Child and Youth Services, the Ministry of Health and Long Term Care and the Ministry of Education selected Niagara Catholic as one (1) of seven (7) provincial demonstration sites for integrating speech and language services for young children and students. The Niagara Demonstration Site was awarded a budget of \$150,000 to support the achievement of the outcomes outlined in its Expression of Interest (EOI) submission for the 2011-2012 school year.

**3. *Elementary Itinerant Arts Program***

Mark Lefebvre, Superintendent of Education, welcomed Lori Kirk, Itinerant Arts Coach, who introduced the Itinerant Arts Team. Ms. Kirk presented information on the Elementary Itinerant Arts Program noting that the additional preparation time allotted to full-time ELKP to Grade 8 teachers under the PDT-agreement provides the Coaches the opportunity to collaborate with grade-level teachers to discuss the current best practices in the arts, as well as providing

students with further opportunities to create, understand, analyze, and respond, as they build upon a solid foundation of knowledge in the arts.

4. **Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

5. **Monthly Updates**

5.1 **Capital Projects Progress Report**

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

5.2 **Student Trustees' Update**

Ryan Creelman and Patrick Morris, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

5.3 **Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Lefebvre**

- A video clip on Niagara Catholic's 2<sup>nd</sup> Annual Spelling Bee which took place November 30, 2011 at Notre Dame College School was presented.

**Superintendent Forsyth-Sells**

- Trustees were provided with a copy of the "Living in Niagara 2011" magazine.

*Due to a timed In Camera Item the Committee of the Whole moved into the In Camera Session at 8:35 p.m.*

*The Report from the In Camera Session is provided under item G.*

**D. INFORMATION**

1. **Trustee Information**

1.1 **Spotlight on Niagara Catholic – November 22, 2011**

Director Crocco presented the Spotlight on Niagara Catholic – November 22, 2011 issue for Trustees' information.

1.2 **Calendar of Events – December 2011**

Director Crocco presented information on the Calendar of Events – December 2011.

**1.3 Annual Administrators, Trustees and Priests Faith Formation  
December 15, 2011 - 11:00 a.m. – Club Italia, Niagara Falls**

Director Crocco reminded Trustees of the Annual Administrators, Trustees, and Priest Faith Formation being held on December 15, 2011 at 11:00 a.m.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

**1.4 OCSTA Catholic Trustees' Professional Development Seminar – January 13-14, 2012**

Director Crocco presented information on OCSTA's Catholic Trustees' Professional Development Seminar being held in Toronto on January 13-14, 2012.

Trustees were asked to confirm their attendance with Sherry Morena.

**1.5 Bishop's Gala - January 27, 2012 – Club Italia, Niagara Falls**

Director Crocco presented information on the 9<sup>th</sup> Annual Bishop's Gala being held on January 27, 2012 at Club Italia in Niagara Falls.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

Director Crocco updated Trustees on Senior Administrative Council's review of the 2011-2012 Budget for presentation at the December Board Meeting and the status of the Accepting Schools Act 2011, as it makes its way through the House in Queen's Park.

**F. BUSINESS IN CAMERA**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:35 p.m. and reconvened at 11:55 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of December 6, 2011.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on November 8, 2011, as presented.

**CARRIED (Item F1)**



## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.1 of the In Camera Agenda.

**CARRIED (Item F3.1)**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F3.2 of the In Camera Agenda.

**CARRIED (Item F3.2)**

At 11:00 p.m. Trustees moved to extend the meeting by 15 minutes.

Moved by Trustee Fera

**THAT** the Committee of the Whole extend the meeting by 15 minutes.

**CARRIED**

At 11:15 p.m. Trustees moved to extend the meeting by 15 minutes.

Moved by Trustee MacNeil

**THAT** the Committee of the Whole extend the meeting by 15 minutes.

**CARRIED**

At 11:30 p.m. Trustees moved to extend the meeting by 15 minutes.

Moved by Trustee O'Leary

**THAT** the Committee of the Whole extend the meeting by 15 minutes.

**CARRIED**

At 11:45 p.m. Trustees moved to extend the meeting by 15 minutes.

Moved by Trustee MacNeil

**THAT** the Committee of the Whole extend the meeting by 15 minutes.

**CARRIED**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the recommendation as outlined in Item F3.3 of the In Camera Agenda.

**CARRIED (Item F3.3)**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on November 8, 2011, as presented.

**CARRIED (Item F4)**

## **H. ADJOURNMENT**

Moved by Trustee O'Leary

**THAT** the December 6, 2011 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 11:59 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 6, 2011.**

Approved on the **17<sup>th</sup>** day of **January 2012.**

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: NOTRE DAME COLLEGE SCHOOL AND ASSOCIATED  
ELEMENTARY SCHOOLS AREA, AND PORT ROBINSON  
ATTENDANCE AREA AD HOC COMMITTEE REPORT**

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**RECOMMENDATION**

- 1. THAT** as of January 9, 2012 all current Niagara Catholic students residing in the existing Port Robinson attendance area will be permitted to attend their current family of schools and will be granted Out of Boundary status.
- 2. THAT** as of January 9, 2012 all current Niagara Catholic Grade 8 students (attending Monsignor Clancy Catholic Elementary School) and Denis Morris Catholic High School students residing in the Port Robinson area will be granted transportation until 2015-2016.
- 3. THAT** as of January 9, 2012 transportation will be provided to current students residing in the Port Robinson area attending Monsignor Clancy Catholic Elementary School in Grades 5, 6, 7, and 8 until 2015-2016 at which time transportation will be discontinued.
- 4. THAT** as of January 9, 2012 a boundary change will occur for Port Robinson with Allanport Road inclusive to Barron Road attending the Notre Dame College Family of Schools. The Boundary descriptions for Denis Morris, St. Charles, Monsignor Clancy, Notre Dame College School and St. Andrew Catholic schools will be amended with the revised Port Robinson boundary of;  
*South: Thorold Townline Road (centreline) to Barron Road (inclusive) crossing the Welland Canal to Turner Rd (and its projection) to the Welland Canal to a line halfway between Holland Rd and Barron Rd to the township lot lines between lots 63 and 64 and lots 86 and 87 and lots 109 and 110 and lots 132 and 133 to the Town Boundary (Lincoln and Pelham).*

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Prepared by: Notre Dame College School and Associated Elementary Schools Area, and Port Robinson Attendance Area Ad Hoc Committee

Presented by: Rhianon Burkholder, Chair of Notre Dame College School and Associated Elementary Schools Area, and Port Robinson Attendance Area Ad Hoc Committee

Date: January 17, 2012



## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 17, 2012

### NOTRE DAME COLLEGE SCHOOL AND ASSOCIATED ELEMENTARY SCHOOLS AREA, AND PORT ROBINSON ATTENDANCE AREA AD HOC COMMITTEE REPORT

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#### BACKGROUND INFORMATION

In compliance with the Niagara Catholic District School Board Attendance Areas Policy 301.3, an Ad Hoc Attendance Area Review Committee was formed in 2011 and 2012 to review attendance boundaries for the Notre Dame College and Associated Elementary School Areas, and for the Port Robinson Area.

As stated in the Report to the Committee of the Whole on November 9, 2010:

*The attendance boundary for St. Andrew/ Notre Dame College in Welland includes Port Robinson, which lies between the Welland Canal and the attendance boundary for Monsignor Clancy / St. Charles/ Denis Morris located in Thorold/St. Catharines areas. Students from Port Robinson are attending Monsignor Clancy / St. Charles / Denis Morris as out-of-bounds students and have been provided with transportation due to the fact that a bus with surplus capacity has a route in the area. A review is required to determine whether boundary changes should be made to include Port Robinson in the Monsignor Clancy / St. Charles / Denis Morris attendance area, and if so, where the new boundaries should lie.*

The following motion was approved at the December 7, 2010 Committee of the Whole Meeting:

*THAT the Niagara Catholic District School Board approve the continuation of the following Ad Hoc Committees for the year 2011:*

- *Notre Dame College and Associated Elementary Schools Areas and for the Port Robinson Attendance Area Ad Hoc Committee*
- *Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Attendance Area Ad Hoc Committee*
- *St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee*

At the Board Meeting of February 22, 2011 and the Committee of the Whole Meeting of June 14, 2011, Director of Education, John Crocco presented information about the Attendance Area Ad Hoc Committees stating that the Attendance Area Ad Hoc Committee Meetings would begin in September 2011. The Attendance Area Review Committee for Notre Dame College and its associated elementary schools and Port Robinson was confirmed at the September 27, 2011 Board Meeting. A report would be presented no later than the January 2012 Committee of the Whole Meeting in preparation for February 2012 student registration.

The Attendance Area Review Committee for the Port Robinson area is comprised of Rhianon Burkholder (Chair), Trustee Ted O'Leary, Trustee Fr. Paul MacNeil, John Crocco, Director of Education, Lee Ann Forsyth-Sells, Superintendent of Education, Mario Ciccarelli, Superintendent of Education, James Woods, Controller of Plant Services, Kathy Levinski, Manager of Plant Services and Yvonne Anderson, Recording Secretary.

The first meeting of the Ad Hoc Attendance Area Review Committee was held on November 8, 2011 at 5:00 p.m. at the Catholic Education Centre. A recommendation was made that the Ad Hoc Attendance Area Review Committee would conduct a community meeting on Monday, November 23, 2011, in order to receive input from the Port Robinson families. Invitations were sent to the Port Robinson families and the Port Robinson Community meeting was held on November 23, 2011 at 7:00 p.m. at Saint Michael Catholic High School.

On November 28, 2011 an Ad Hoc Attendance Area Review Committee Meeting for the Port Robinson Area was held at 5:30 p.m. at the Catholic Education Centre to review the input from the Community Meeting. As a result of the community feedback, and information received from the Niagara Student Transportation Services (NSTS), the Committee made the recommendation to provide another opportunity for input from the community of Port Robinson.

A letter with a survey was sent to all families requesting a response by 4:00 p.m. on January 9, 2012 (Appendix A). The information from the completed surveys was reviewed by the Ad Hoc Attendance Area Review Committee at the January 9, 2012 meeting. In addition, several meetings with the Niagara Student Transportation Services (NSTS) were held in December 2011 to gather further information about transportation routes and the costs of transportation which was presented at the January 9, 2012 meeting.

At the Ad Hoc Attendance Area Review Committee for the Port Robinson Area meeting of January 9, 2012 (Appendix B: Unapproved Minutes of the January 9, 2012 Meeting) the committee reviewed the Parent/Guardian Survey submissions, a report from the Niagara Student Transportation Services (NSTS), and drafted recommendations to be presented at the Committee of the Whole Meeting of January 17, 2012.

The following recommendations were approved by the Ad Hoc Attendance Area Review Committee at the January 9, 2012 meeting.

### RECOMMENDATIONS

1. **THAT** as of January 9, 2012 all current Niagara Catholic students residing in the existing Port Robinson attendance area will be permitted to attend their current family of schools and will be granted Out of Boundary status.
2. **THAT** as of January 9, 2012 all current Niagara Catholic Grade 8 students (attending Monsignor Clancy Catholic Elementary School) and Denis Morris Catholic High School students residing in the Port Robinson area will be granted transportation until 2015-2016.
3. **THAT** as of January 9, 2012 transportation will be provided to current students residing in the Port Robinson area attending Monsignor Clancy Catholic Elementary School in Grades 5, 6, 7, and 8 until 2015-2016 at which time transportation will be discontinued.
4. **THAT** as of January 9, 2012 a boundary change will occur for Port Robinson with Allanport Road inclusive to Barron Road attending the Notre Dame College Family of Schools. The Boundary descriptions for Denis Morris, St. Charles, Monsignor Clancy, Notre Dame College School and St. Andrew Catholic schools will be amended with the revised Port Robinson boundary of;  
*South: Thorold Townline Road (centreline) to Barron Road (inclusive) crossing the Welland Canal to Turner Rd (and its projection) to the Welland Canal to a line halfway between Holland Rd and Barron Rd to the township lot lines between lots 63 and 64 and lots 86 and 87 and lots 109 and 110 and lots 132 and 133 to the Town Boundary (Lincoln and Pelham).*

Prepared by: Notre Dame College School and Associated Elementary Schools Area, and Port Robinson Attendance Area Ad Hoc Committee

Presented by: Rhianon Burkholder, Chair of Notre Dame College School and Associated Elementary Schools Area, and Port Robinson Attendance Area Ad Hoc Committee

Date: January 17, 2012



## APPENDIX A

*“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”*

November 30, 2011

Dear Parents and Guardians:

Further to the November 23, 2011 public consultation meeting of the Ad Hoc Attendance Area Review Committee, this letter is an invitation for the parents/guardians of the Port Robinson Area to provide further input into the proposed boundary changes for the Port Robinson Area.

In order to receive further input from the Port Robinson community enclosed is a brief parent/guardian survey. Please take a moment to complete the survey and return it to the Niagara Catholic District School Board addressed to Mrs. Lee Ann Forsyth-Sells, Superintendent of Education, at the Catholic Education Centre, 427 Rice Road, Welland, ON L3C 7C1 or e-mail to [yvonne.anderson@ncdsb.com](mailto:yvonne.anderson@ncdsb.com) no later than 12:00 p.m. on Monday, January 9, 2012.

Information from the previous Ad Hoc Attendance Area Review Committee Port Robinson Area meetings has been posted on the Board Website: [www.niagaracatholic.ca](http://www.niagaracatholic.ca) under the Attendance Area Review tab.

Input from the surveys will be considered by the Ad Hoc Attendance Area Review Committee on January 9, 2012 as the committee drafts their report and recommendation to the Committee of the Whole Meeting on Tuesday, January 17, 2012.

Upcoming public meeting dates of the Ad Hoc Attendance Area Review Committee:

**Ad Hoc Attendance Area Review Committee Meeting**

Monday, January 9, 2012 at 5:30 p.m.  
Catholic Education Centre  
427 Rice Rd.  
Welland, ON L3C 7C1  
905.735.0240

**Committee of the Whole Meeting**

Tuesday, January 17, 2012 at 7:00 p.m.  
Catholic Education Centre  
427 Rice Rd.  
Welland, ON L3C 7C1  
905.735.0240

Thank you for your input and your continued support of Catholic Education in the Niagara Catholic District School Board.

Sincerely,

Lee Ann Forsyth-Sells  
Superintendent of Education  
Resource to the Ad Hoc Attendance Area Review Committee

c.c. Ad Hoc Attendance Area Review Committee  
Kathy Burtnik, Chairperson  
John Crocco, Director of Education



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

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### Ad Hoc Attendance Area Review Committee Port Robinson Area Parent/Guardian Survey

#### Optional Information:

Name of Parent/Guardian: \_\_\_\_\_

#### Student(s)

_____	_____	_____
Student Name	Grade	School currently attending
_____	_____	_____
Student Name	Grade	School currently attending
_____	_____	_____
Student Name	Grade	School currently attending

#### Parents/Guardians Survey

1. When and if a decision is made such that your child is deemed out of boundary would you likely request to:

Please check one

a) remain at the current school your child is attending

b) attend the new school within your boundary

2. If you selected 1a) would providing Board transportation until your son/daughter graduated from their current school, assist you in making your decision?

Please check one

Yes

No

3. If you selected 1a) and you request out of boundary permission to remain at the current school your child is attending, are you able to provide transportation?

Please check one

Yes

No

4. Are there any special circumstances that require your son/daughter to attend their current school?

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5. Please provide any other information you feel is pertinent for the Committee to consider prior to making a recommendation to the Committee of the Whole.

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For further information regarding the Ad Hoc Attendance Area Review Committee Port Robinson Area please visit our Board website: [www.niagaracatholic.ca](http://www.niagaracatholic.ca) under the Attendance Area Review tab.

**Please note:** In order for input to be considered by the Ad Hoc Attendance Area Review Committee Port Robinson Area, surveys must be received no later than 12:00 p.m. on January 9, 2012.

**Please return to:** Mrs. Lee Ann Forsyth-Sells, Catholic Education Centre  
427 Rice Road, Welland, ON L3C 7C1

If you wish to e-mail your response, please e-mail [yvonne.anderson@ncdsb.com](mailto:yvonne.anderson@ncdsb.com).

Thank you for your continued support of Catholic Education in the Niagara Catholic District School Board.





## APPENDIX B

*“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”*

### UNAPPROVED MINUTES

## AD HOC ATTENDANCE AREA REVIEW COMMITTEE MEETING PORT ROBINSON AREA

**January 9, 2012  
5:30 P.M.**

**FATHER KENNETH BURNS BOARD ROOM  
CATHOLIC EDUCATION CENTRE**

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Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Port Robinson Area of January 9, 2012 at 5:30 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:35 p.m. by Trustee, Chairperson Rhianon Burkholder.

### A. ROUTINE MATTERS

#### 1. Opening Prayer

The opening prayer was led by Trustee Fr. Paul MacNeil

#### 2. Roll Call

Lori Powell, Executive Director Niagara Student Transportation Services was in attendance.

Committee Members		Present	Excused	Absent
Rhianon Burkholder	Trustee/Chair	✓		
Ted O’Leary	Trustee	✓		
Fr. Paul MacNeil	Trustee	✓		
John Crocco	Director of Education	✓		
Lee Ann Forsyth-Sells	Superintendent of Education	✓		
Mario Ciccarelli	Superintendent of Education	✓		
James Woods	Controller of Plant Services	✓		
Kathy Levinski	Manager of Plant Services	✓		
Yvonne Anderson	Recording Secretary	✓		

In addition parents/guardians were in attendance at the meeting.

### **3. Approval of Agenda**

Moved by Trustee Fr. Paul MacNeil

THAT the Agenda of the Ad Hoc Attendance Area Review Committee Meeting for the Port Robinson Area of January 9, 2012 be approved as presented.

**CARRIED**

### **4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the agenda.

### **5. Approval of the Minutes Ad Hoc Attendance Area Review Committee Meeting Port Robinson Area of November 28, 2011.**

Moved by Trustee Ted O'Leary

THAT the Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the Port Robinson Area of November 28, 2011 be approved as presented.

**CARRIED**

## **B. DISCUSSION:**

### 1. Review of Parent/Guardian Survey Submissions

- Five parent/guardian surveys were received by the 12:00 p.m. on January 9, 2012.

### 2. Niagara Student Transportation Services (NSTS) Report

- Lori Powell, Executive Director of the Niagara Student Transportation Service prepared and presented a report on the proposed boundary changes and the impact on transportation services for the Port Robinson area.

### 3. Draft Report and Recommendations to the January 17, 2012 Committee of the Whole Meeting

The Ad Hoc Attendance Area Review Committee for the Port Robinson Area will present the following recommendations to the Committee of the Whole Meeting of January 17, 2012:

1. THAT as of January 9, 2012 all current Niagara Catholic students residing in the Port Robinson area will be permitted to attend their current family of schools and will be granted Out of Boundary status.
2. THAT as of January 9, 2012 all current Niagara Catholic Grade 8 students (attending Monsignor Clancy Catholic Elementary School) and Denis Morris Catholic High School students residing in the Port Robinson area will be granted transportation until 2015-2016.
3. THAT as of January 9, 2012 a boundary change will occur with Port Robinson and Allanport Road Inclusive to Barron Road to the Welland Family of Schools. The new boundary description will read:  
*South: Thorold Townline Road (centreline) to Barron Road (inclusive) crossing the Welland Canal to Turner Rd (and its projection) to the Welland Canal to a line halfway between Holland Rd and Barron Rd to the township lot lines between lots 63 and 64 and lots 86 and 87 and lots 109 and 110 and lots 132 and 133 to the Town Boundary (Lincoln and Pelham).*
4. THAT as of January 9, 2012 transportation will be provided to current students residing in the Port Robinson area attending Monsignor Clancy Catholic Elementary School in Grades 5, 6, 7, and 8 until 2015-2016 at which time transportation will be discontinued.

### **C. OTHER BUSINESS**

The Ad Hoc Attendance Area Review Committee for the Port Robinson Area requested that a letter be mailed to the Port Robinson families informing them of the recommendations presented to the Committee of the Whole Meeting of January 17, 2012, with future meeting dates and the deadline allowing them to provide further input before the recommendation is presented at the Board Meeting of January 31, 2012.

John Crocco, Director of Education, reviewed the process for parents to either delegate or forward correspondence for the consideration of the Board.

Questions regarding the delegation process and the six day timelines for delegations can be directed to Director Crocco.

Correspondence to the Board shall be addressed to Kathy Burtnik, Chairperson of the Board, or John Crocco, Director of Education, and must be received prior to Friday, January 27, 2012 for the consideration of the Board on January 31, 2012.

### **D. FUTURE MEETINGS**

### **E. ADJOURNMENT**

Moved by Trustee Ted O'Leary

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Port Robinson Area of January 9, 2012 be adjourned.

**CARRIED**

This meeting was adjourned at 6:36 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: WORKING TOGETHER FOR KIDS' MENTAL HEALTH  
PROJECT 2010-2011 AND BEYOND**

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The Working Together for Kids' Mental Health Project 2010-2011  
and Beyond is presented for information.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
Colleen Atkinson, Amy Dowd, David O'Rourke – Special Education Coordinators  
Ken Lococo, Behavioural Resource Teacher

Presented by: Yolanda Baldasaro, Superintendent of Education  
Ken Lococo, Behavioural Resource Teacher

Approved by: John Crocco, Director of Education

Date: January 17, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## **REPORT TO THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 17, 2012**

### **WORKING TOGETHER FOR KIDS' MENTAL HEALTH PROJECT 2010-2011 AND BEYOND**

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#### **BACKGROUND INFORMATION**

The Working Together for Kids' Mental Health Project 2010, which spanned from September 2010 to June 2011, was designed to address and build a child and youth mental health system that was coordinated, collaborative and integrated at all community and government levels. This pilot project took place within five (5) schools across Niagara Catholic, and was extended through Special Education Department services to encompass the entire Niagara Catholic District School Board at both the elementary and secondary levels.

The suggested target groups were all students aged four to seventeen who met the criteria through the school based team process as having a possible mental health/behavioural concern.

The selected Educational Resource Teachers (ERTs), Behaviour Resource Teachers (BRTs) and Program Resource Teachers (PRTs) were in-serviced on the parameters and expectations of the project and the administration of the identification tools. In addition, a Mental Health Literacy Program workshop was added in March 2011 to develop a common understanding of key mental health terms across sectors and to enhance the ability of professionals to respond early and effectively to mental health needs of children and youth.

The project involved the use of four different identification tools in order to identify and implement promising practices that support effective information sharing, collaboration and timely responses for children and youth with potential mental health/behavioural needs. Once the identification tools were administered and scored, results were shared with parents or guardians in an effort to facilitate further support if needed for the student and/or family with outside agencies specializing in mental health (e.g. Contact Niagara, Pathstone Mental Health and Family and the Youth Counseling Centre).

Data was sent by each school and analyzed according to the identification tool used. Results of the tools administered were shared with the school and parent as well as sent to Contact Niagara as part of the data collection for the project. Results indicated either a need for referral to an outside agency for further support or that the behavioural concerns were within the normal range.

The Working Together for Kids' Mental Health Project aligned itself with Ministry Child and Youth Services, "*A Shared Responsibility, the province's first policy framework for child and youth mental health*" document. The project was also aimed at addressing one of the Board's 2010-2011 Strategic Directions and Priority Indicators Enabling Strategy "to develop a mental health support plan to address the need for increased supports for mental health and to increase the involvement of these supports at school team meetings by June 2011". Its focus was to develop a more efficient delivery system, through enhanced decision-making supported by tools, clearer roles and responsibilities and better defined working relationships and partnerships.

Due to the success of the initial pilot, Board staff were asked to expand the scope of the project going into its second year.

This January, 2012, selected Board level staff will be trained by the Ministry of Child and Youth Services to become trainers in the identification tools in order to build capacity within the system. The use of the identification tools is a positive step towards providing our Niagara Catholic staff a process of referral for students that may exhibit mental health concerns an opportunity to access the support they require.

The Working Together for Kids' Mental Health Project 2010-2011  
and Beyond is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education  
Colleen Atkinson, Amy Dowd, David O'Rourke – Special Education Coordinators  
Ken Lococo, Behavioural Resource Teacher

Presented by: Yolanda Baldasaro, Superintendent of Education  
Ken Lococo, Behavioural Resource Teacher

Approved by: John Crocco, Director of Education

Date: January 17, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: HOMEWORK HELP**

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The report on Homework Help  
is presented for information.

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Prepared by: Mario Ciccarelli, Superintendent of Education  
Presented by: Mario Ciccarelli, Superintendent of Education  
Approved by: John Crocco, Director of Education  
Date: January 17, 2012



## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 17, 2012

### HOMEWORK HELP

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#### BACKGROUND INFORMATION

The Niagara Catholic Mentor Connector project grant from the Ministry of Education expired at the end of June 2011. As a result, we are shifting efforts to communicate and train staff, students and individuals on the new Homework Help which is an e-Learning Ontario provincial initiative. Homework Help is operated by the Independent Learning Centre (ILC) in conjunction with e-Learning Ontario and offers free online tutoring with Ontario certified teachers between Sunday and Thursday during the hours 5:30 to 9:30 p.m.. Tutoring is currently centered on Math for Grades 7 to 10. It is important to recognize that a number of the ideas and initiatives that were part of Niagara Catholic's Mentor Connector project have been incorporated into Homework Help.



<https://homeworkhelp.ilc.org/index.php>

Homework Help is an initiative offered province wide that is co-sponsored by eLearning Ontario and the Independent Learning Channel (ILC). It provides access to Ontario certified teachers for tutoring in mathematics for students in Grades 7 to 10, Sunday through Thursday 5:30 p.m. to 9:30 p.m. Teachers and students communicate using a chat pod and an interactive whiteboard. Teachers also have a microphone feature to enhance their visual solutions with an oral explanation.

In addition to the live tutoring, Homework Help also offers the following features that are accessible 24/7:

1. Best sessions - recorded lessons, by topic, from previous tutoring sessions
2. Listen and learn - lessons on key skills for intermediate learners with a quiz
3. Interactive tutorials - to build foundational skills
4. Locker - stores students previous live tutoring sessions for future use
5. Scientific calculator - access to an online calculator
6. Glossary - math terms with great definitions, examples and graphics
7. Search - easy access to a variety of resources using keyword search

Homework help is also beneficial for teachers and parents. Teachers are able to find valuable math resources that can be used in the classroom for differentiated instruction and blended learning. Parents have an opportunity to access resources to assist their children in their math learning.

Students, educators and parents can register as guests. Guest accounts have access to all the math material, but cannot access the tutoring services. Students are able to access the tutoring service if they perform a one time registration with their OEN and their date of birth. Upon registration, students will utilize a username.



All tutoring services are recorded in order to ensure that students are in a safe, encouraging and welcome environment.

Promotional materials have been created and will be distributed to all Niagara Catholic schools regarding this initiative. The material delivery has been followed up with one to one in service sessions with math leaders in the elementary and secondary schools. Student Services Program Chairs as well as Student Success Leaders will also be in-serviced and trained.

This initiative is an opportunity for our students to receive additional help beyond school to supplement the other great initiatives currently provided by both school and Board level staff.

As part of this Committee of the Whole report, a live Homework Help demonstration will be provided.

The report on Homework Help is presented for information.

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Prepared by: Mario Ciccarelli, Superintendent of Education

Presented by: Mario Ciccarelli, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: January 17, 2012

# Need Math Help?

Visit our website at  
<https://homeworkhelp.ilc.org/index.php>



Math Help for Grades 7 to 10

## Homework Help

FREE ONLINE TUTORING  
with Certified Ontario Teachers  
5:30 - 9:30 pm Sunday to Thursday

Interactive Lessons

24/7 support...  
video lessons, glossary,  
your own locker,  
and more...



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

Nurturing Souls and Building Minds

# How can the OERB help teachers and students?

## MATH RESOURCES AND THE OERB

### STUDENTS

Find fun, interactive online activities that can help you learn!

### TEACHERS

Find, download, share and modify interesting and engaging lessons, activities and assessments created by teachers for teachers

### PARENTS

Find curriculum resources and interactive activities to help your son or daughter practice and learn!  
a free online tutoring service for homework in the evenings!

Access the Ontario Educational Resource Bank (OERB) at: <https://resources.elearningontario.ca/>

The OERB is a resource bank that offers a growing number of free online resources (over 26,000) such as units, lesson plans, activities, maps, assessments, SMART Notebook lessons and interactive learning resources for K-12 teachers and students.

## How can I access the OERB?

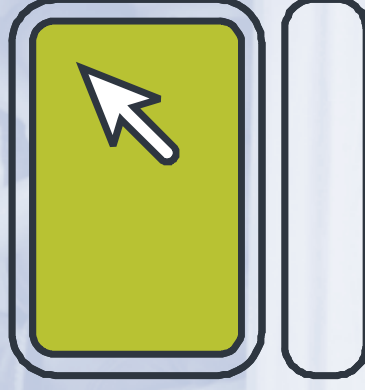
Go to the e-learning website:  
<https://resources.elearningontario.ca/>



Enter username: **ncdsbstudent**

Password: **oerbs**

1. Click Submit
2. Read the terms and conditions for Using the OERB
3. Click I Agree
4. Navigate the site for resources using the different search options



### THE OERB HELPS TEACHERS TO:

- Differentiate instruction to meet individual student needs
- Modify resources to match their teaching styles
- Engage students through interactive multimedia resources
- Refer students to relevant resources online, saving time and work
- Share learning resources across Ontario

### THE OERB ALLOWS STUDENTS TO:

- Access thousands of multimedia resources to help them understand tough concepts
- Invite their parents to help with their assignments as they learn online

### THE OERB RESOURCES ARE:

- Searchable by grade, course/subject, strand, overall Ontario and Catholic Graduate Expectations
- Aligned with the Ontario Curriculum

# Nurturing Souls and Building Minds

# How Can I access Homework Help?



Visit:

<https://homeworkhelp.ilc.org>

An initial one time registration is required for students and guests before accessing Homework Help.

Students need to register using their OEN and date of birth in order to be eligible for Chat Room tutoring. However, all site navigation and chat sessions are performed using a username the student chooses in order to ensure anonymity.

## Chat Pod

- Registered students can ask questions in Chat Rooms that are organized by grade and tutor
- Teachers and students communicate using the chat pod, and an interactive whiteboard
- Students and guest can enter a chat room to observe a lesson taking place between a student and a teacher.

Homework Help resources are available 24/7.

- \* A collection of the best chat sessions.
- \* Listen and learn lessons which focus on key skills for intermediate learners with a cumulative quiz to test knowledge.
- \* Interactive tutorials
- \* Calculator
- \* Glossary with many visual depictions
- \* Locker where the chat sessions are stored for future viewing



Check out these features at <https://homeworkhelp.ilc.org>

## For more information

Please contact

Mark Di Tomasso

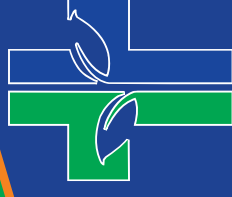
at

[mark.ditomasso@ncdsb.com](mailto:mark.ditomasso@ncdsb.com)

Homework Help - each tutor tailors their session to the learners needs



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: BOARD IMPROVEMENT PLAN FOR STUDENT  
ACHIEVEMENT: BIPSA 2011-2013**

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The Board Improvement Plan for Student Achievement: BIPSA 2011-2013  
is presented for information.

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education  
Presented by: Lee Ann Forsyth-Sells, Superintendent of Education  
Approved by: John Crocco, Director of Education  
Date: January 17, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## **REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 17, 2012**

### **BOARD IMPROVEMENT PLAN FOR STUDENT ACHIEVEMENT: BIPSA 2011-2013**

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#### **BACKGROUND INFORMATION**

The Niagara Catholic District School Board Improvement Plan for Student Achievement: BIPSA 2011-2013 provides direction for the School Improvement planning process in Niagara Catholic elementary and secondary schools with School Improvement Plan (SIP) teams.

The Board Improvement Plan aligns with the School Effectiveness Framework to establish goals, strategies and partnerships to support the student achievement of all students from Early Learning Kindergarten Programs (ELKP) to graduation.

The Board Improvement Plan incorporates the following information to support school improvement in all schools:

- Mission Statement of the Niagara Catholic District School Board,
- Foreword on Catholic Schools and Faith, and the Ontario Catholic School Graduate Expectations (OCSGE's), and the
- Strategic Directions and Priority Indicators from Vision 2020: Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education and Advance Student Achievement for All.

The four pillars of 1) Catholic Faith, Community, Culture and Caring, 2) Literacy, 3) Numeracy and 4) Pathways were revised as a result of the "Needs Assessment". The "Needs Assessment" is based on historical and broad analysis of qualitative and quantitative data from school assessments, report cards, student success indicators, and EQAO Primary and Junior Assessments, Grade 9 Mathematics Assessments and the Ontario Secondary School Literacy Test.

The Board Improvement Plan focuses on "Nurturing the Distinctiveness of Catholic Education" through Faith Formation programs with students and staff in the Niagara Catholic District School Board. Faith Formation ensures that the Niagara Catholic Vision 2020 Strategic Plan is being modeled and integrated into the programs and services by academic and support staff to build confidence in Catholic Education. The continued implementation of the Board's "Virtue Model" in all elementary and secondary schools, along with school and system faith formation, nurtures our distinctive Catholic identity and community.

The Board Improvement Plan Goals for the 2011 to 2013 school years are:

### **FAITH, COMMUNITY, CULTURE AND CARING**

<b>GOALS</b>	<b>SEF</b>
To continue to enhance our distinctive Catholic educational system by designing and implementing a Niagara Catholic Faith Formation program, rooted in the Board's Vision 2020 Strategic Plan, and integrated into programs and services for students, parents and the community by June 30, 2013.	3.2 6.2 6.3 6.4
To develop a comprehensive Niagara Catholic Mental Health Plan by June 2012 to implement in elementary and secondary schools.	2.5 3.2
To implement the Safe Schools Survey to be administered to students in Grades 4-12. Surveys will be made available to staff and parents for their input by 2012.	3.3 3.4
To increase the knowledge, awareness and acceptance of equity and diversity initiatives with all staff and students by June 30, 2013.	3.2

### **LITERACY**

<b>SMART GOALS</b>	<b>SEF</b>
Between 2011 and 2013 to increase the percentage of primary students performing at or above the provincial standard in reading by <u>5%</u> to <u>75%</u> by June 2013.	1.2 1.5
Between 2011 and 2013 to increase the percentage of primary students performing at or above the provincial standard in writing by <u>3%</u> to <u>80%</u> by June 2013.	1.6
Between 2011 and 2013 to increase the percentage of junior students performing at or above the provincial standard in reading by <u>2%</u> to <u>80%</u> by June 2013.	
Between 2011 and 2013 to increase the percentage of junior students performing at or above the provincial standard in writing by <u>2%</u> to <u>78%</u> by June 2013.	
Between 2011 and 2013 to increase the percentage of Grade 10 students performing at or above the provincial standard on the OSSLT by <u>4%</u> to <u>89%</u> by June 2013.	4.1 4.2 4.5 4.7

### **NUMERACY**

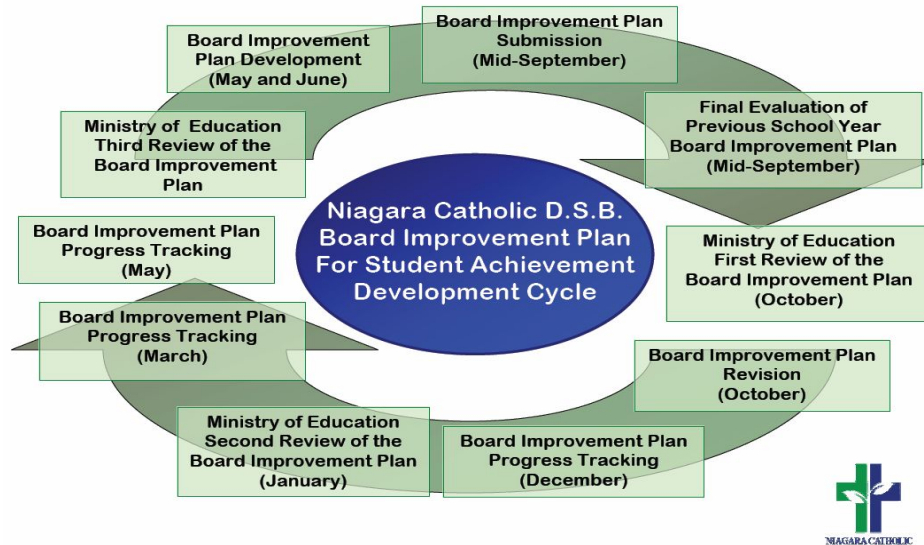
<b>SMART GOALS</b>	<b>SEF</b>
Between 2011 and 2013 to increase the percentage of primary students performing at or above the provincial standard in mathematics by <u>7%</u> to <u>80%</u> by June 2013.	1.2 1.5
Between 2011 and 2013 to increase the percentage of junior students performing at or above the provincial standard in mathematics by <u>11%</u> to <u>75%</u> by June 2013.	1.6 4.1
Between 2011 and 2013 to increase the percentage of Grade 9 students taking the Applied Mathematics course performing at or above the provincial standard in by <u>14%</u> to <u>50%</u> by June 2013.	4.2 4.7

### **PATHWAYS**

<b>SMART GOALS</b>	<b>SEF</b>
Between 2011 and 2013 to ensure that all teachers implement pathways, options, and transition programs in order to align and design initiatives to achieve a graduation rate of 85% by June 30, 2013.	5.1 5.2 5.3
Between 2011 and 2013 to increase the percentage of students receiving a "Red Seal" Specialist High Skills Major designation by 5% by June 30, 2013.	5.4 6.4
Between 2011 and 2013 to retain 100% of Grade 8 students to Catholic secondary schools by June 30, 2013.	

## Development Cycle for the Board Improvement Plan

The Niagara Catholic District School Board's Plan for Continuous Improvement is a dynamic plan that is revisited and updated throughout the school year.



### The Board Improvement Planning Committee Members:

Lee Ann Forsyth-Sells	Superintendent of Education (Chairperson)
Yolanda Baldasaro	Superintendent of Education
Mark Lefebvre	Superintendent of Education
David Pihach	Administrator Student Success
Terry Antoniou	Elementary Principal
Elizabeth Davey	Elementary Principal
Ted Farrell	Secondary Principal
Joseph Zaroda	Secondary Principal
Anthony Corapi	Consultant-Research, Assessment and Evaluation
Debra McCaffery	Board Chaplaincy Leader
Terri Pauco	Consultant-Religion and Family Life
Jacqueline Watson	Consultant-Equity and Student Leadership

The Niagara Catholic Board Improvement Plan for Student Achievement (BIPSA) 2011-2013 has been attached to this report. (Appendix A)

The Board Improvement Plan for Student Achievement: BIPSA 2011-2013  
is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education  
 Presented by: Lee Ann Forsyth-Sells, Superintendent of Education  
 Approved by: John Crocco, Director of Education  
 Date: January 17, 2012





# Mission Statement

The Niagara Catholic District School Board, through the charisms of faith, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

## Board Improvement Plan for Student Achievement (BIPSA) (2011 - 2013)

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education and
- Advance Student Achievement for All

### Board Improvement Plan Committee

**Lee Ann Forsyth-Sells**  
Superintendent of Education (Chair)

**Yolanda Baldasaro**  
Superintendent of Education

**Mark Lefebvre**  
Superintendent of Education

**David Pihach**  
Administrator Student Success

**Terry Antoniou**  
Elementary Principal

**Elizabeth Davey**  
Elementary Principal

**Ted Farrell**  
Secondary Principal

**Joseph Zaroda**  
Secondary Principal

**Anthony Corapi**  
Consultant  
Research, Assessment and Evaluation

**Debra McCaffery**  
Board Chaplaincy Leader

**Terri Paucio**  
Consultant  
Religion and Family Life

**Jacqueline Watson**  
Consultant  
Equity and Student Leadership



## NIAGARA CATHOLIC DISTRICT SCHOOL BOARD BOARD IMPROVEMENT PLAN

NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

### **FOREWARD**

Our Catholic schools develop in our youth a love of God and people, an appreciation of prayer and a moral foundation to help them as they journey through life. Catholic schools provide a complete academic program in an environment that integrates learning, religious instruction, gospel values, and spiritual formation into all aspects of the curriculum. The Catholic school is a faith community in which spirituality and practice of faith are lived out in the daily experiences of staff and students.

The Board Improvement Plan provides guidance to schools on the process of improving student learning outcomes and the refinement of School Improvement Plans with collaborative Catholic Learning Communities in the elementary and secondary schools of the Board. Schools build on successes and provide future direction and resource support within the context of the Board’s Strategic Directions: “Build Strong Catholic Identity And Community to Nurture the Distinctiveness of Catholic Education” and “Advance Student Achievement for All”. The four pillars: Catholic Faith Community, Culture and Caring; Literacy; Numeracy; and Pathways support the improvement of student achievement from Kindergarten to Grade 12 for all students, guided by the Catholic Virtues and the Ontario Catholic School Graduate Expectations (Second Edition 2011).

### **STRATEGIC DIRECTIONS**

#### **Build Strong Catholic Identity And Community To Nurture The Distinctiveness Of Catholic Education**

- To enhance our distinctive Catholic educational system by designing and implementing a Niagara Catholic Faith Formation program, rooted in the Board’s Vision 2020 Strategic Plan, and integrating into programs and services for students, parents and the community served by the Board by June 2012.
- To conduct a Niagara Catholic elementary and secondary Student Conference 2012 focused on the theme of “Nurturing the Distinctiveness of Catholic Education” by March 2012.

#### **Advance Student Achievement For All**

- To continue to support all students who are six years of age in the development of literacy and numeracy skills, particularly in learning to read, by June 2012.
- To expand and enhance e-Learning initiatives in Niagara Catholic by June 2012.
- To continue with system implementation of the Ministry of Education Policy “Growing Success – Assessment, Evaluation and Reporting in Ontario Schools” and the Niagara Catholic Assessment, Evaluation and Reporting K-12 Policy and Guidelines for all schools in the Board by June 2012.
- To continue to advance student achievement through Ministry of Education, Board and School initiatives on Provincial EQAO Primary and Junior Assessments, EQAO Secondary Mathematics Assessment, and the Ontario Secondary School Literacy Test (OSSLT) by June 2012.
- To align and design initiatives to achieve the target of 85% graduation rate of 2011-2012 Grade 12 students by June 2012.

<b>CATHOLIC FAITH COMMUNITY, CULTURE AND CARING</b>	Staff and students demonstrate respect for human dignity and the environment within safe and inclusive Catholic learning communities that will foster discerning respectful and caring believers who are collaborative contributors and citizens.
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<b>LITERACY</b>	Literacy skills and achievement of related curriculum expectations will empower all learners to be effective communicators, reflective and creative thinkers and self-directed, responsible life-long learners.
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<b>NUMERACY</b>	Mathematical literacy skills and achievement of related curriculum expectations will empower all learners to be successful in the workplace and in daily life as effective communicators, reflective and creative thinkers and collaborative contributors.
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<b>PATHWAYS</b>	To foster self-directed, responsible, life-long learners who demonstrate their God-given potential and who find meaning, dignity and vocation in work that respects the rights of all and contributors to the common good.
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## NIAGARA CATHOLIC DISTRICT SCHOOL BOARD BOARD IMPROVEMENT PLAN

### INTRODUCTION

The Niagara Catholic District School Board Improvement Plan for Student Achievement, Kindergarten to Grade 12: 2011- 2013 provides direction for the school improvement planning process in all Catholic elementary and secondary schools of the Board. The Board Improvement Plan aligns with the Ministry of Education School Effectiveness Framework, outlining the goals, strategies, and partnerships required to support the student success of all students from Kindergarten to Grade 12.

The Board Improvement Plan is a working document to:

- Guide the ongoing process of school improvement planning and action for all elementary and secondary schools;
- Describe the work of central teams in supporting school improvement with a focus on knowledge, skill capacity building, student learning and engagement;
- Highlight the critical role of the Family of Schools' Superintendent in supporting schools and school improvement planning with Principals, Vice-Principals and School Improvement Planning Teams.

### COMPREHENSIVE NEEDS ASSESSMENT

The initiatives and strategies identified in this document are based on an historical and broad analysis of qualitative and quantitative data; including school assessment data, and report card data, student success indicator data, and the Board's performance on the assessments administered by the Education Quality and Accountability Office. The Board continues to maintain high levels of school and student performance on all provincial assessments, the indicators of Student Success and the Ontario Secondary School Literacy Test.

### IMPLEMENTATION OF PRIORITIES

This plan will continue to build and sustain staff capacity and improve student outcomes through job-embedded professional learning, target setting, and focussed collaborative inquiry. The primary focus of this plan is one of consolidation and "going deeper" through:

- the instructional and assessment practices that support and enhance understanding, application and communication of learned skills and knowledge,
- what students, at all ability levels, need to know and do in order to demonstrate learning and achievement of the curriculum expectations and standards,
- leadership development opportunities for school administrators,
- network learning sessions for school administrators and teachers, and
- differentiated supports and facilitated network sessions for under-performing elementary and secondary schools (Schools in the Middle).



## NIAGARA CATHOLIC DISTRICT SCHOOL BOARD BOARD IMPROVEMENT PLAN

The Niagara Catholic District School Board K – 12 Continuous Improvement Plan 2011- 2013 enhances our distinctive Catholic educational system by designing and implementing a Niagara Catholic Faith Formation program to ensure that the Board’s Vision 2020 Strategic Plan is modelled and integrated into the programs and services by academic and support staff for all students, parents and the community served by the Board and to continue to build confidence in Catholic Education.

### Strategies

- Develop and support Adult Faith Formation through activities designed to improve personal and professional knowledge as a community of believers that continues to learn about, grow in, and give witness to, its faith in Jesus Christ.
- Continue to promote the Niagara Catholic District School Board’s “Virtues Model” as a vehicle for staff and students to more effectively implement the expectations of Bill 157 and Catholic Character Education.
- Redesign the Grade 8 Retreat experience now called The Journey Retreat (formerly known as SCOEP).
- Renew focus on the six tasks of catechesis in elementary schools.
- Implement the final phase of the newly revised Fully Alive program for intermediate students.

### Activities

#### Faith Formation 3 Year Cycle

##### Year 1 – Individual School Faith Formation

##### Year 2 – Family of Schools’ Faith Formation

##### Year 3 – System Level Faith Formation

- Continue the Niagara Catholic District School Board’s “Virtues model” implementation.
- Continue Faith Formation Teams in Elementary and Secondary schools consisting of the Principal, a Teacher Representative(s) and Support Staff Representative(s).
- Support additional qualifications for staff in theology and other individual faith based professional development through the provision of centrally-based subsidies.
- Introduce the Faith Ambassadors’ program to foster Adult Faith Formation within each school.
- Strengthen support for secondary faith formation teams.
- Plan a February 2012 Student Symposium to focus on the Ontario Catholic School Graduate Expectations and their meaning to a Catholic student.



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD IMPROVEMENT PLAN**

NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**EQAO Targets 2011 – 2013**

	Primary		Junior		Grade 9 Math		OSSLT
	Reading	Writing	Reading	Writing	Applied	Academic	
2009 - 2010 Scores	71	81	73	76	35	82	88
2010 – 2011	70	77	78	76	36	82	85
2011-2013 Target Scores*	75	80	80	78	50	85	89

\* based on Junior EQAO Assessment Results through Cohort Tracking

Niagara Catholic D.S.B. Student Success Indicators 2010-11  
For Secondary Students (As defined by the Ontario Ministry of Education)

**Credit Accumulation**

Grade 9 2010-2011		Grade 10 2010-2011	
Credits Acquired	# of Students	Credits Acquired	# of Students
7.0-7.9	80	14.0-15.9	284
8.0-8.9	1716	16.0-16.9	1417
9.0 +	26	17+	251
Total	1822	Total	1952
	%		%
	4.14%		13.56%
	88.73%		67.70%
	1.34%		11.99%
	94.20%		93.26%

**Literacy Success Rate 2010-2011**

OSSLT Success Rate	OSSLT Success Rate	Completion of either the OSSLT or the OSSLC by the end of 4 <sup>th</sup> year of secondary school studies as a graduation requirement
85%	96.57%	97.81%

**Annual School Leaver Rates for 2010-2011\***

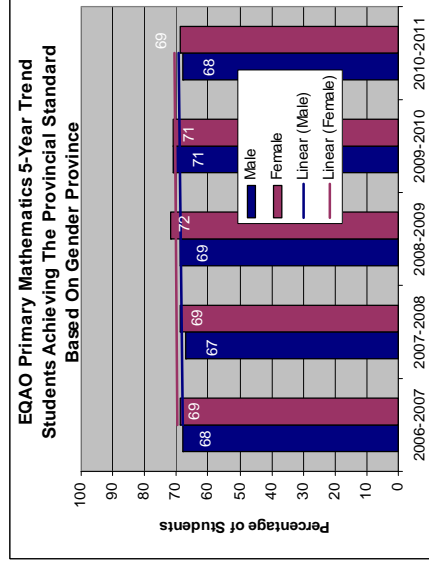
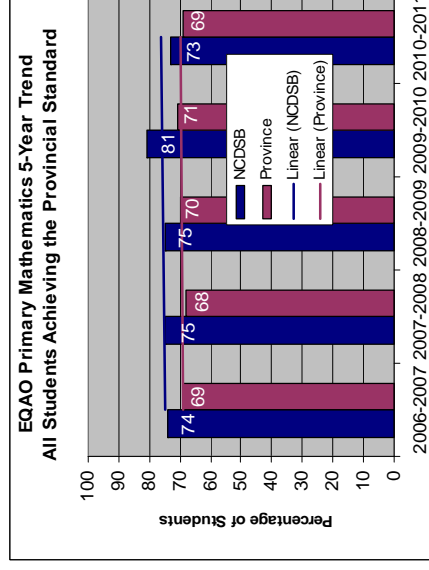
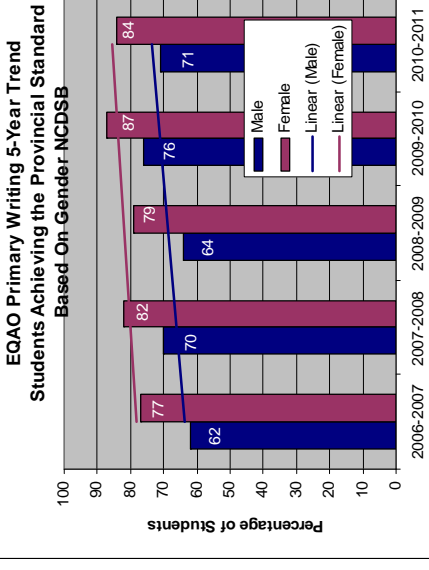
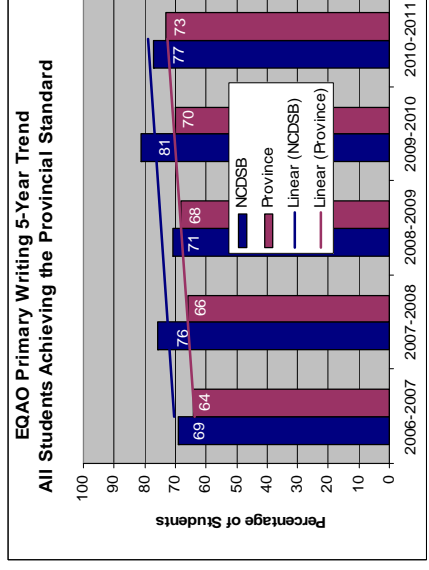
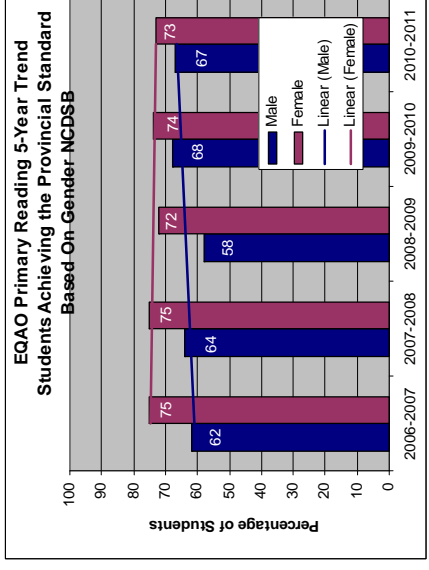
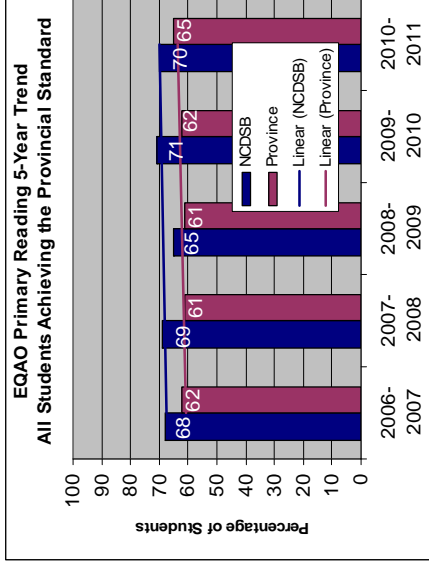
Total # of Day School Students Registered as of October 31 Annual School	8516
Total # of School Leavers	80
Leaver Rate	0.94%

\* A school leaver may or may not have left the Niagara Catholic District School Board

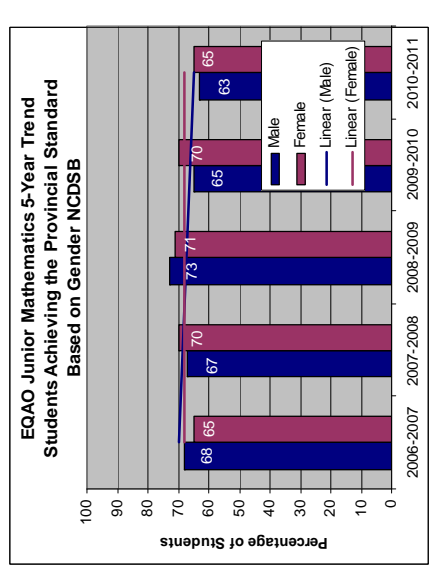
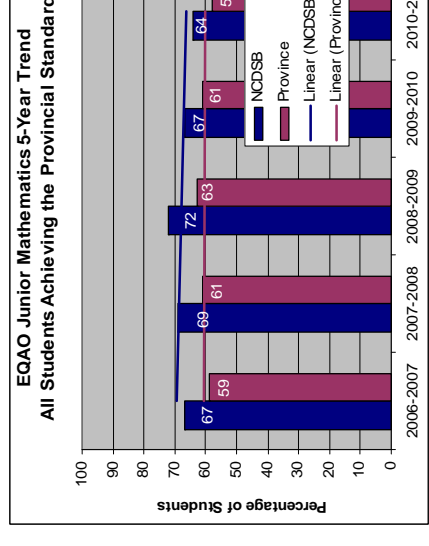
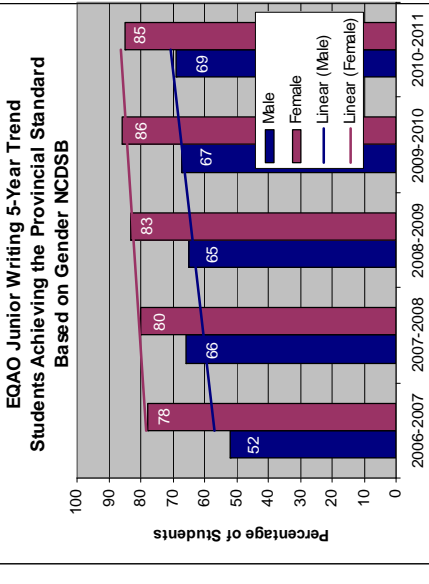
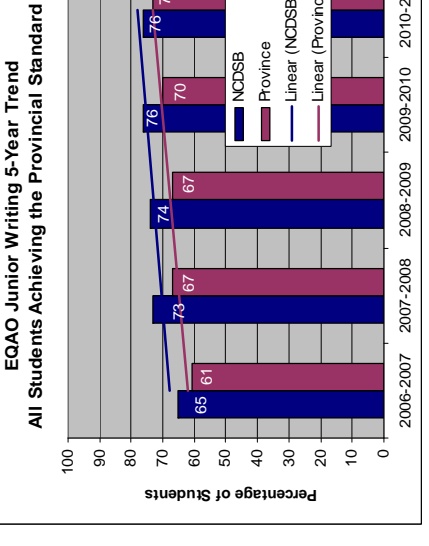
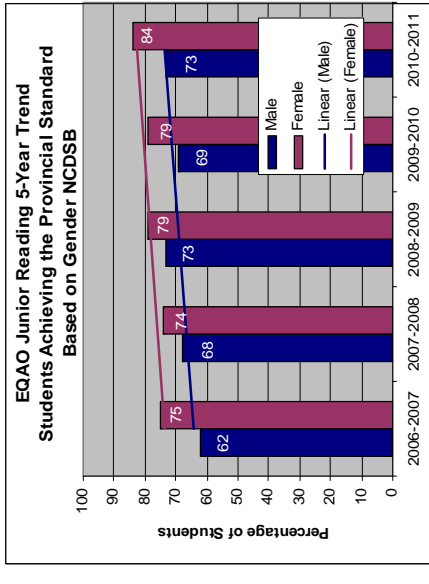
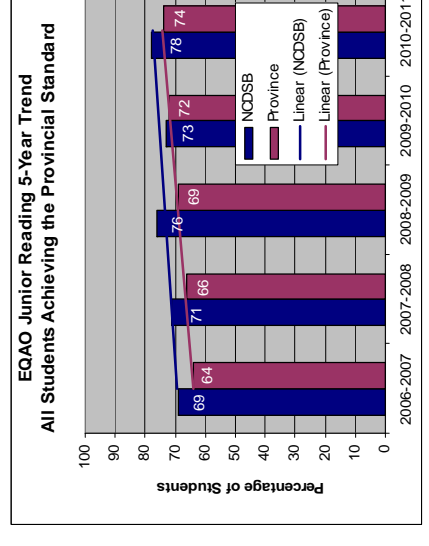
**Compulsory Credit Pass Rate**

Grade 9 Compulsory Courses				Grade 10 Compulsory Courses			
Course Code	# of Marks Entered	# of Credits Earned	Pass Rate %	Course Code	# of Marks Entered	# of Credits Earned	Pass Rate %
ENG 1D	1419	1412	99.51%	ENG 2D	1556	1533	98.52%
ENG 1P	389	374	96.14%	ENG 2P	500	480	96.00%
ENG 1L	74	72	97.30%	ENG 2L	72	67	93.06%
MPM 1D	1329	1310	98.57%	MPM 2D	1258	1206	95.87%
MFM 1P	520	499	95.96%	MFM 2P	792	736	92.93%
MAT 1L	97	95	97.94%	MAT 2L	99	89	89.90%
SNC 1D	1383	1372	99.20%	SNC 2D	1425	1407	98.74%
SNC 1P	437	420	96.11%	SNC 2P	608	562	92.43%
SNC 1L	77	75	97.40%	CHC 2D	1446	1430	98.89%
CGC 1D	1382	1372	99.28%	CHC 2P	574	541	94.25%
CGC 1P	511	492	96.28%	CHC 2L	74	72	97.30%
FSF 1D	1157	1150	99.39%	GLC 2D	1834	1774	96.73%
FSF 1P	640	628	98.13%	CHV 2D	1810	1775	98.07%

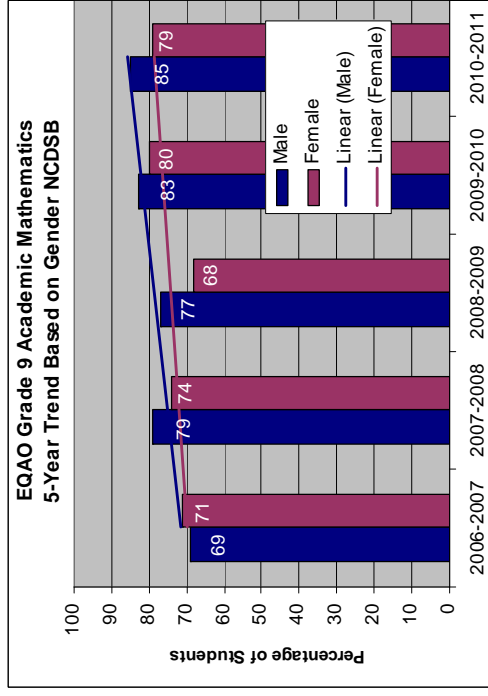
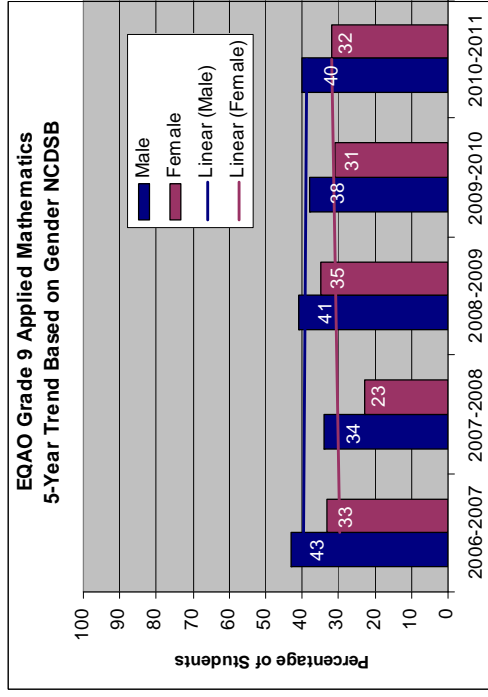
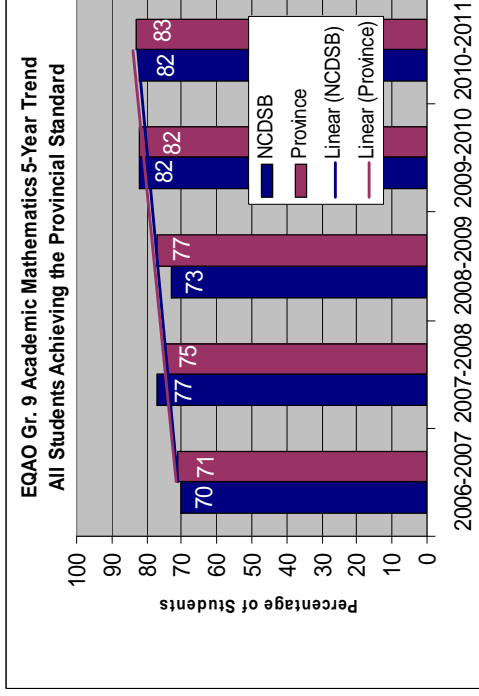
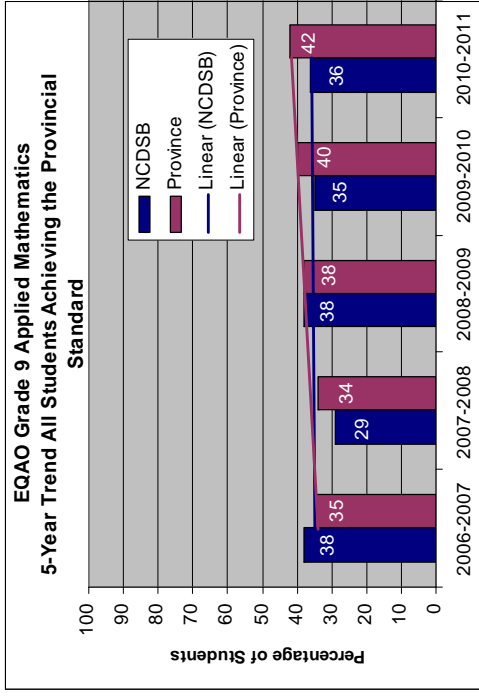
## PRIMARY ASSESSMENTS



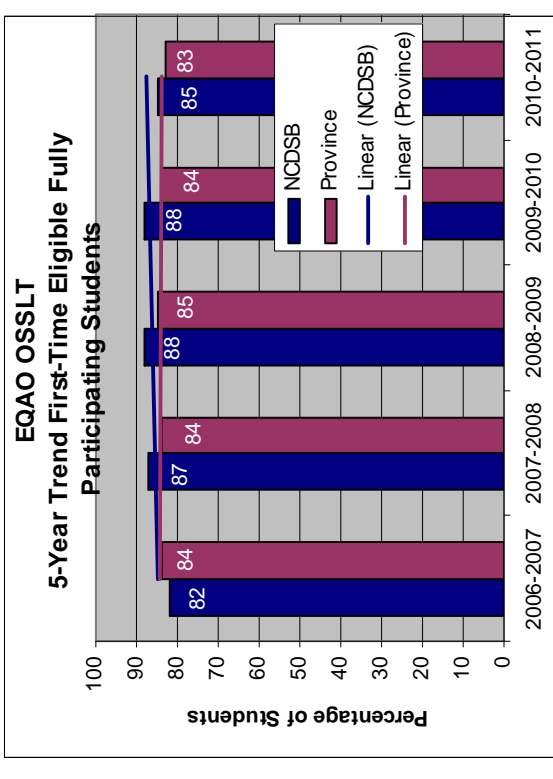
## JUNIOR ASSESSMENTS



## EQAO ASSESSMENT OF GRADE NINE MATHEMATICS



## ONTARIO SECONDARY LITERACY TEST



## Education Quality and Accountability Office (EQAO)

*“EQAO assesses all students in Grade 3 and Grade 6 in reading, writing and mathematics. EQAO also administers two secondary school assessments. The Ontario Secondary School Literacy Test (OSSLT) is administered in March each year. The Grade 9 Assessment of Mathematics is administered in January to students enrolled in first-semester mathematics courses and in May/June to students enrolled in second-semester and full-year courses.” (EQAO Website, 2008)*



# CATHOLIC FAITH COMMUNITY, CULTURE AND CARING

PLAN, DESIGN IMPLEMENTATION STRATEGIES				MONITORING STRATEGIES				
Needs Assessment	Goals	SEF Indicators	Targeted, Evidence-based Strategies	Resources	Professional Learning	Monitoring Goals	Responsibility	Evaluation
<ul style="list-style-type: none"> <li>A need for authentic faith formation opportunities for staff, students and parents.</li> <li>A need for renewal and strengthened understanding and participation in the Eucharist.</li> </ul>	<p>To continue to enhance our distinctive Catholic educational system by designing and implementing a Niagara Catholic Faith Formation program, rooted in the Board's Vision 2020 Strategic Plan, and integrated into programs and services for students, parents and the community by June 30, 2013.</p>	<p>3.2 School programs incorporate students' stated priorities and reflect the diversity, needs and interests of the school population.</p> <p>6.2 Students, parents and community members are engaged and welcomed as respected, valued partners.</p> <p>6.3 The school and community build partnerships to enhance learning opportunities for students.</p> <p>6.4 Learning opportunities, resources and supports are provided to help parents support student learning and have productive parent-teacher-student conversations.</p>	<ul style="list-style-type: none"> <li>To redesign the Grade 8 Retreat experience, formerly known as SCOEP.</li> <li>To develop a theological theme to focus and direct faith formation opportunities.</li> <li>To implement the Faith Ambassadors' program to enhance the faith climate of staff.</li> <li>To develop monthly prayers and focus resources for student engagement with our theological theme, beginning Sept. 2012.</li> <li>To renew focus on the six tasks of catechesis in elementary schools, including liturgical education and the New Roman Missal.</li> <li>To participate at the "When Faith Meets Pedagogy" Conference Secondary Student Forum 2011.</li> <li>To coordinate a 2012 Niagara Catholic Student Symposium.</li> <li>To complete the Faith Formation Survey of all staff.</li> </ul>	<ul style="list-style-type: none"> <li>Chaplaincy Department</li> <li>Resources shared from other Catholic boards (York, Dufferin-Peel, Halton)</li> <li>Ontario Bishops' Association</li> <li>General Directory for Catechesis</li> </ul>	<ul style="list-style-type: none"> <li>Staff Meetings</li> <li>October Professional Activity Day Workshops</li> <li>Faith Ambassadors' Workshops</li> <li>Faith Formation Team Workshop</li> <li>When Faith Meets Pedagogy 2011</li> <li>Intermediate teacher in-service for the newly revised Fully Alive program</li> </ul>	<ul style="list-style-type: none"> <li>Present theological theme and faith formation program to Board and community</li> <li>Participation of staff in faith formation initiatives</li> <li>Workshop completion.</li> <li>Follow-up to all activities</li> </ul>	<ul style="list-style-type: none"> <li>Chaplaincy Leaders</li> <li>Religion and Family Life Consultant</li> <li>School Administrators</li> <li>Senior Administrative Council</li> </ul>	<p>December 2011</p> <p>March 2012</p> <p>May 2012</p> <p>December 2012</p> <p>March 2013</p> <p>May 2013</p>



MONITORING STRATEGIES								
Needs Assessment	Goals	SEF Indicators	Targeted, Evidence-based Strategies	Resources	Professional Learning	Monitoring Goals	Responsibility	Evaluation
<ul style="list-style-type: none"> <li>Response to Safe Schools Initiatives in the area of mental health issues.</li> <li>Need to identify and implement resources to support the increase of mental health issues in schools.</li> </ul>	<p>To develop a comprehensive Niagara Catholic Mental Health Plan by June 2012 to implement in elementary and secondary schools.</p> <p>To implement the Safe Schools Survey to be administered to students in Grades 4-12, surveys will be made available to staff and parents for their input by 2012.</p>	<p>2.5 Staff, students and school community promote and sustain student well-being and positive student and behaviour in a safe and healthy learning and healthy environment.</p> <p>3.2 School programs incorporate students' stated priorities and reflect the diversity, needs and interests of the school population.</p> <p>3.3 Students are partners in conversations about school improvement.</p> <p>3.4 Explicit strategies are in place to enable students to demonstrate strong citizenship skills such as leadership, teamwork and advocacy.</p>	<ul style="list-style-type: none"> <li>To form a Faith Focus Committee to develop a theological theme and to refine the Faith Formation program.</li> <li>To train key personnel in Mental Health First Aid Certification.</li> <li>To provide training to appropriate staff in HUGS Bereavement Training and Resource Kit.</li> <li>To provide information to parents about the inclusive model of special education.</li> <li>To support membership on the Anti-Stigma Committee.</li> </ul>	<ul style="list-style-type: none"> <li>Pastoral Guidelines for Students of Same Sex Attraction</li> <li>Framework for School Social Climate Clubs from the Ontario Bishops' Committee</li> </ul>	<ul style="list-style-type: none"> <li>Mental Health First Aid Certification</li> <li>Professional Learning Day October 2011</li> <li>HUGS workshop</li> </ul>	<ul style="list-style-type: none"> <li>Presentation of Mental Health Plan</li> <li>Completion of Safe Schools Survey</li> </ul>	<ul style="list-style-type: none"> <li>Special Education Department staff</li> <li>Senior Administrative Council</li> <li>Superintendent of Education responsible for Safe Schools</li> <li>Administrators and school staff</li> <li>Child and Youth Workers</li> <li>Chaplaincy Leaders (elementary and secondary)</li> <li>Supervisor of Counselling Services</li> <li>Religion and Family Life Consultant</li> </ul>	<p>December 2011</p> <p>March 2012</p> <p>May 2012</p> <p>December 2012</p> <p>March 2013</p> <p>May 2013</p>
<ul style="list-style-type: none"> <li>Need to ensure correct terminology is being used when providing information and curriculum about First Nation, Métis and Inuit cultures, histories and perspectives.</li> </ul>	<p>To increase the knowledge, awareness and acceptance of equity and diversity initiatives with all staff and students by June 30, 2013.</p>	<p>3.2 School programs incorporate students' stated priorities and reflect the diversity, needs and interests of the school population.</p>	<ul style="list-style-type: none"> <li>To participate in the 2012 Catholic Student Symposium.</li> <li>To implement Teaching Learning Critical Pathways to reflect equity and diversity.</li> <li>To foster the Niagara Catholic Vow of Silence to increase awareness of the voiceless.</li> </ul>	<ul style="list-style-type: none"> <li>Ontario Equity and Inclusive Education Strategy</li> <li>Equity and Inclusive Education in Ontario Schools – Guidelines for Policy Development and Implementation</li> <li>Ontario First Nation, Métis, Inuit Education Policy Framework</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing in-service on "Safe Schools/Equity and Inclusion"</li> <li>Workshops and follow-up support sessions</li> <li>Workshops facilitated by diverse community members assisting staff to increase awareness</li> </ul>	<ul style="list-style-type: none"> <li>Participation in Vow of Silence</li> <li>Action plans from Student Symposium for further action in schools</li> <li>Completion of Teaching, Learning and Critical Pathways</li> </ul>	<ul style="list-style-type: none"> <li>Equity and Inclusive Education Lead</li> <li>Senior Administrative Council</li> <li>Administrators and school staff</li> <li>Chaplaincy Leader</li> </ul>	<p>December 2011</p> <p>March 2012</p> <p>May 2012</p> <p>December 2012</p> <p>March 2013</p> <p>May 2013</p>

PLAN, DESIGN IMPLEMENTATION STRATEGIES					MONITORING STRATEGIES			
Needs Assessment	Goals	SEF Indicators	Targeted, Evidence-based Strategies	Resources	Professional Learning	Monitoring Goals	Responsibility	Evaluation
		2.5 Staff, students and school community promote and sustain student well-being and positive student behaviour in a safe and healthy learning environment.		<ul style="list-style-type: none"> <li>Niagara Catholic Equity and Inclusive Education Policy and Guidelines</li> <li>Religious Education Accommodation Policy</li> <li>Niagara Catholic Voluntary and Confidential Self-Identification Policy for First Nations, Métis and Inuit students</li> </ul>				
<ul style="list-style-type: none"> <li>To continue to implement the Safe Schools Act and the Board's Safe Schools Policy and Guidelines: Policy 302.6 in all elementary and secondary schools.</li> <li>To continue to apply progressive discipline appropriately in all schools.</li> <li>To continue to consider mitigating factors for students with special needs.</li> <li>To continue to reduce the number of suspensions in elementary and secondary schools.</li> </ul>	<p>3.1 The teaching and learning environment is inclusive and reflects individual student strengths, needs and learning preferences.</p> <p>3.2 School programs incorporate students' stated priorities and reflect the diversity, needs and interests of the school population.</p> <p>3.3 Students are partners in conversation about school improvement.</p> <p>3.4 Explicit strategies are in place to enable students to demonstrate strong citizenship skills such as leadership, teamwork and advocacy.</p>	<ul style="list-style-type: none"> <li>To present the suspension indicator data to Principals.</li> <li>To continue with Bill 157 implementation.</li> <li>To ensure that mitigating factors as well as progressive discipline are considered, in particular for students with special needs.</li> <li>To foster the Niagara Student Success Leadership Initiative Committee membership.</li> </ul>	<ul style="list-style-type: none"> <li>Indicator Data as per Student Success initiatives</li> <li>Bill 157 Safe Schools Document</li> <li>PPMS 144, 145 and 119</li> <li>Stop Now and Plan (SNAP) program</li> <li>PPMS 144, 145 and 119 (AOGB)</li> </ul>	<ul style="list-style-type: none"> <li>Family of Schools' Superintendent</li> <li>Secondary School Principals' Meetings</li> <li>Ongoing in-services on "Safe Schools/Equity and Inclusion"</li> <li>Director's Meetings</li> <li>Educational Resource Teacher Meetings</li> <li>Staff Meetings</li> </ul>	<ul style="list-style-type: none"> <li>Suspension indicator data</li> <li>Suspension rate data</li> <li>Ministry of Education Catholic Education Centre staff</li> </ul>	<ul style="list-style-type: none"> <li>Student Success Lead</li> <li>Student Success Teachers</li> <li>Secondary Schools' Principals and Vice-Principals</li> <li>Staff Development Department</li> <li>Family of Schools' Superintendent</li> <li>Administrator of Staff Development</li> </ul>	<ul style="list-style-type: none"> <li>December 2011</li> <li>March 2012</li> <li>May 2012</li> <li>December 2012</li> <li>March 2013</li> <li>May 2013</li> </ul>	



# LITERACY

PLAN, DESIGN IMPLEMENTATION STRATEGIES					MONITORING STRATEGIES			
Needs Assessment	Smart Goals	SEF Indicators	Targeted, Evidence-based Strategies	Resources	Professional Learning	Monitoring Goals	Responsibility	Evaluation
<ul style="list-style-type: none"> <li>Improve gender performance across all EQAO assessments.</li> <li>Build new administrator capacity.</li> <li>Decrease gaps between non-identified students and ELL students and/or students with special needs.</li> <li>Improve student literacy (reading).</li> <li>Develop and Implement Student/Class profiles.</li> </ul>	<p>Between 2011 and 2013 to increase the percentage of primary students performing at or above the provincial standard in reading by <u>5%</u> to <u>75%</u> by June 2013.</p> <p>Between 2011 and 2013 to increase the percentage of primary students performing at or above the provincial standard in writing by <u>3%</u> to <u>80%</u> by June 2013.</p> <p>Between 2011 and 2013 to increase the percentage of junior students performing at or above the provincial standard in reading by <u>2%</u> to <u>80%</u> by June 2013.</p> <p>Between 2011 and 2013 to increase the percentage of junior students performing at or above the provincial standard in writing by <u>2%</u> to <u>78%</u> by June 2013.</p>	<p>1.2 During learning, students receive ongoing, descriptive feedback based on the success criteria, from the teacher and from peers.</p> <p>1.5 A variety of valid and reliable assessment data is used by students and teachers to continuously monitor learning, to inform instruction and assessment and to determine next steps.</p> <p>1.6 Assessment of learning provides evidence for evaluating the quality of student learning at or near the end of a period of learning.</p>	<ul style="list-style-type: none"> <li>Clustering of schools according to evidence based needs assessment.</li> <li>Expansion of the Teaching-Learning Critical Pathways strategy to include all elementary schools and secondary schools.</li> <li>Expand explicit reading strategy instruction to all 2011-12 Early Learning Program school sites.</li> <li>Expansion of Explicit Reading Instruction to 22 additional schools (JK-Grade 2).</li> <li>New Teacher Induction Program will reflect the Teaching-Learning Critical Pathways.</li> <li>Assignment of school based resources to acquire gender and equity specific literacy supports.</li> </ul>	<ul style="list-style-type: none"> <li>School Effectiveness Framework K-12 Self-Assessment</li> <li>School Improvement Plan Template (SIP)</li> <li>Ontario Leadership Strategy (OLS)</li> <li>Expansion of Lead TLCP Principals' support as demonstration schools</li> <li>Deconstruct Teaching-Learning Critical Pathways Scripts</li> <li>Program Department Reading Strategies</li> <li>Coaches</li> <li>Reading Recovery Teachers</li> <li>Primary Consultant</li> <li>Program Resource Teachers</li> <li>Select Educational Resource Teachers</li> <li>Best Practices Sharing</li> <li>Literacy Professional Development session led by "Expert Teachers"</li> <li>Amended MOE/NTIP manuals</li> </ul>	<ul style="list-style-type: none"> <li>Principal Learning Teams</li> <li>Family of Schools' Meetings</li> <li>Scheduled Ministry of Education workshop sessions</li> <li>Ontario Leadership Strategy</li> <li>Principals and Vice-Principals' PD Council TLCP Symposia</li> <li>Literacy Coach training</li> <li>Staff workshops</li> <li>Expand rollout of the reading strategies K-2 to all elementary ERTs</li> <li>Reading Interventions Strategies Workshop for all elementary ERTs</li> <li>Regular Professional Development sessions that reflect TLCP foci</li> <li>Joint OECTA and NCDSB workshops for new teachers</li> <li>Mentor and Protégé sessions</li> <li>Ministry of Education web conferences</li> <li>Administrative best practice sharing (ie: HUBS)</li> <li>OLS session topic 5</li> <li>Director's Meetings</li> <li>FOS Meetings</li> <li>Professional Development Sessions</li> <li>Program and Subject Council Meetings</li> </ul>	<ul style="list-style-type: none"> <li>School Improvement Planning Administrative Logs</li> <li>District Reviews- tiered</li> <li>Pre and post testing SEF Self Assessment</li> <li>School Improvement Planning</li> <li>Tracking of Teaching-Learning Critical Pathways partnerships via the Program Department</li> <li>Pre and post testing Running records</li> <li>Running Records (pre and post) and Observation Surveys</li> <li>Evaluations</li> <li>New Teacher Induction Program (NTIP)</li> <li>Mentoring Program: (observations, evaluations, surveys, etc.)</li> <li>Ministry of Education survey via University of Ottawa</li> <li>NTIP Individual Strategy Sheet</li> </ul>	<ul style="list-style-type: none"> <li>System Improvement Team</li> <li>Principal Learning Team</li> <li>Family of Schools' Superintendent</li> <li>School Improvement Teams</li> <li>Research, Assessment, and Evaluation Department</li> <li>Program Department</li> <li>Special Education Department</li> <li>Classroom Teacher</li> <li>Reading Recovery Teacher</li> <li>Primary Consultant</li> <li>Program Resource Teacher</li> <li>Educational Resource Teacher</li> <li>New Teacher Induction Program Steering Committee</li> <li>FOS Superintendent</li> <li>School Principals</li> </ul>	<p>December 2011</p> <p>March 2012</p> <p>May 2012</p> <p>December 2012</p> <p>March 2013</p> <p>May 2013</p>

MONITORING STRATEGIES								
Needs Assessment	Smart Goals	SEF Indicators	Targeted, Evidence-based Strategies	Resources	Professional Learning	Monitoring Goals	Responsibility	Evaluation
	Between 2011 and 2013 to increase the percentage of Grade 10 students performing at or above the provincial standard on the OSSLT by <u>4%</u> to <u>89%</u> by June 2013.	<p>4.1 A culture of high expectations supports the belief that all students can learn, progress and achieve.</p> <p>4.2 A clear emphasis on high levels of achievement in literacy and numeracy is evident throughout the school.</p> <p>4.5 Instruction and assessment are differentiated in response to student strengths, needs and prior learning.</p> <p>4.7 Timely and tiered interventions, supported by a team approach, respond to individual student learning needs.</p>	<ul style="list-style-type: none"> <li>Implementation of the "Growing Success: Assessment, Evaluation and Reporting in Ontario Schools" guidelines in all schools.</li> <li>OSSLT EQAO Practice Test.</li> <li>Implementation of OCA.</li> </ul>	<ul style="list-style-type: none"> <li>School Effectiveness Framework (3.1)</li> <li>Ontario Software Acquisition Program Advisory Committee (OSAPAC) Web Resources</li> <li>Growing Success Policy document</li> <li>NCDSB Growing Success Executive Summary</li> <li>NCDSB Growing Success Power Point Presentation</li> <li>Growing Success Reporting Strand Guide</li> <li>Elementary and Secondary Reporting Templates</li> <li>Growing Success Videos</li> <li>EDUGAINS website</li> <li>NCDSB Growing Success Steering Committee</li> <li>Growing Success Implementation Feedback Surveys</li> <li>Niagara Catholic Policy on Assessment and Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>Principal Learning Teams</li> <li>Family of Schools' Meetings</li> <li>OSSLT Board Committee</li> <li>Secondary school Literacy Committees</li> </ul>	<ul style="list-style-type: none"> <li>School Improvement Planning</li> <li>EQAO data analysis</li> <li>Research, Assessment and Evaluation Department</li> </ul>	<ul style="list-style-type: none"> <li>Principal and School Improvement Planning Teams</li> <li>FOS Superintendent</li> </ul>	<p>December 2011</p> <p>March 2012</p> <p>May 2012</p> <p>December 2012</p> <p>March 2013</p> <p>May 2013</p>



# NUMERACY

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PLAN, DESIGN IMPLEMENTATION STRATEGIES					MONITORING STRATEGIES			
Needs Assessment	Smart Goals	SEF Indicators	Targeted, Evidence-based Strategies	Resources	Professional Learning	Monitoring Goals	Responsibility	Evaluation
<ul style="list-style-type: none"> <li>EQAO Mathematics assessments: Primary, Junior and Grade 9.</li> <li>Appropriate scheduling and teaching assignments for the Grade 9 Applied Mathematics course during the school day.</li> </ul>	<p>Between 2011 and 2013 to increase the percentage of primary students performing at or above the provincial standard in mathematics by <u>7% to 80%</u> by June 2013.</p> <p>Between 2011 and 2013 to increase the percentage of junior students performing at or above the provincial standard in mathematics by <u>11% to 75%</u> by June 2013.</p> <p>Between 2011 and 2013 to increase the percentage of Grade 9 students taking the Applied Mathematics course performing at or above the provincial standard in by <u>14% to 50%</u> by June 2013.</p>	<p>1.2 During learning, students receive ongoing, descriptive feedback based on the success criteria, from the teacher and from peers.</p> <p>1.5 A variety of valid and reliable assessment data is used by students and teachers to continuously monitor learning, to inform instruction and assessment and to determine next steps.</p> <p>1.6 Assessment of learning provides evidence for evaluating the quality of student learning at or near the end of a period of learning.</p>	<ul style="list-style-type: none"> <li>Collaborative Inquiry Learning for Mathematics expansion, K-8.</li> <li>Appropriate selection of CILM teacher leader by site Principal.</li> <li>Mathematics Consultant to work with Gr. 9 Applied Mathematics teachers on student engagement and instructional strategies.</li> <li>Diagnostic Completion of the Education Quality and Accountability Office Grade 9 Assessment of Mathematics (New Initiative).</li> <li>Aligning the Academic and Applied Mathematics courses to provide easier transition.</li> </ul>	<ul style="list-style-type: none"> <li>Professional Learning Teams (site based)</li> <li>Junior Consultant</li> <li>Mathematics Coach</li> <li>Mathematics Consultant</li> <li>Ministry of Education Student Achievement Officers</li> <li>EQAO Practices</li> <li>Assessments provided to all Grade 9 students</li> <li>Social Worker provided to select Grade 9 Applied Level Mathematics classrooms for additional student support.</li> <li>Best Practices Sharing</li> <li>Numeracy Professional Development session led by "Expert Teachers"</li> <li>Amended MOE/NTIP manuals</li> <li>Ontario Leadership Strategy</li> <li>Curriculum documents</li> </ul>	<ul style="list-style-type: none"> <li>Training for teachers in the Collaborative inquiry for Learning – Math (CILM) process sessions</li> <li>Imbedded PD sessions (site based)</li> <li>Math Subject Council meetings</li> <li>Secondary Principals Meetings</li> <li>Professional Development Sessions</li> <li>Joint OECTA and NCDSB workshops for new teachers</li> <li>Mentor and Protégé sessions</li> <li>Ministry of Education web conferences</li> <li>Ontario Leadership Strategy</li> <li>Network Hub Sessions</li> <li>Director's Meetings</li> <li>FOS Meetings</li> <li>Professional Development Sessions</li> <li>Program and Subject Council Meetings</li> </ul>	<ul style="list-style-type: none"> <li>Education Quality and Accountability Office Assessment Data</li> <li>School Improvement Team Administration Logs</li> <li>SEF School Support Visits</li> <li>SIP Visits</li> <li>Education Quality and Accountability Office Assessment Data</li> <li>Mathematics Subject Council Feedback</li> <li>Professional Development Surveys</li> <li>Secondary Mathematics teachers</li> <li>Evaluations</li> <li>New Teacher Induction Program Mentoring program</li> <li>Ministry of Education survey via University of Ottawa</li> <li>NTIP Individual Strategy Sheet</li> <li>Research, Assessment and Evaluation Department</li> <li>FOS Superintendent</li> <li>School Principals and SIP Teams</li> </ul>	<ul style="list-style-type: none"> <li>Program Department</li> <li>District Review Teams</li> <li>School Improvement Teams</li> <li>FOS Superintendent</li> <li>Mathematics Subject Council</li> <li>Research, Assessment, and Evaluation Department</li> <li>Student Success Teachers</li> <li>Grade 9 Mathematic Teachers</li> <li>New Teacher Induction Program Steering Committee</li> <li>Network Leads</li> <li>FOS Superintendent</li> <li>School Principal and SIP Team</li> </ul>	<p>December 2011</p> <p>March 2012</p> <p>May 2012</p> <p>December 2012</p> <p>March 2013</p> <p>May 2013</p>

PLAN, DESIGN IMPLEMENTATION STRATEGIES					MONITORING STRATEGIES			
Needs Assessment	Smart Goals	SEF Indicators	Targeted, Evidence-based Strategies	Resources	Professional Learning	Monitoring Goals	Responsibility	Evaluation
		<p>4.1 A culture of high expectations supports the belief that all students can learn, progress and achieve.</p> <p>4.2 A clear emphasis on high levels of achievement in literacy and numeracy is evident throughout the school.</p> <p>4.7 Timely and tiered interventions, supported by a team approach, respond to individual student learning needs.</p>	<ul style="list-style-type: none"> <li>The Learning Partnership-Change Your Future program (St. Francis CSS and Denis Morris CHS pilot).</li> <li>New Teacher Induction Program sessions in pedagogy will reflect the Teacher-Learning Critical Pathways Collaborative Inquiry foci.</li> <li>Curriculum mapping of mathematics expectations on a Grade 6-10 continuum.</li> <li>Implementation of the "Growing Success: Assessment, Evaluation and Reporting in Ontario Schools" guidelines in all schools.</li> </ul>	<ul style="list-style-type: none"> <li>Growing Success Policy document</li> <li>NCDSB Growing Success Executive Summary</li> <li>NCDSB Growing Success Power Point Presentation</li> <li>Growing Success Reporting Strand Guide</li> <li>Elementary and Secondary Reporting Templates</li> <li>Growing Success Videos</li> <li>EDUGAINS website</li> <li>Niagara Catholic Policy and Guidelines on Assessment, Evaluation and Reporting</li> </ul>				



# PATHWAYS

NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

PLAN, DESIGN IMPLEMENTATION STRATEGIES				MONITORING STRATEGIES				
Needs Assessment	Smart Goal	SEF Indicators	Targeted, Evidence-based Strategies	Resources	Professional Learning	Monitoring Goals	Responsibility	Evaluation
<ul style="list-style-type: none"> <li>Re-culturing of students, parents and staff on the various pathway options available for all secondary schools.</li> <li>Continue to facilitate student and parent participation in transition programs.</li> </ul>	<p>Between 2011 and 2013 to ensure that all teachers implement pathways, options, and transition programs in order to align and design initiatives to achieve a graduation rate of 85% by June 30, 2013.</p> <p>Between 2011 and 2013 to increase the percentage of students receiving a "Red Seal" Specialist High Skills Major designation by 5% by June 30, 2013.</p> <p>Between 2011 and 2013 to retain 100% of Grade 8 students to Catholic secondary schools by June 30, 2013.</p>	<p>5.1 Programs, pathways, and career planning meet the learning needs and interests of all students.</p> <p>5.2 Authentic learning experiences and experiential learning are built into all subject areas and programs.</p> <p>5.3 Students, parents, and teachers understand the full range of pathways, options programs and supports that are available.</p> <p>5.4 Students have opportunities to build on in-school and out-of-school experiences and activities to further explore personal interests, strengths and career options.</p> <p>6.4 Learning opportunities, resources and supports are provided to help parents support student learning and have productive parent-teacher-student conversations.</p>	<ul style="list-style-type: none"> <li>To identify and track at the Senior Divisions students interested in SHSM.</li> <li>To tracking, monitoring and reporting of Grade 10 intention sheets.</li> <li>To hold Cross Panel Team Meetings               <ul style="list-style-type: none"> <li>School level</li> <li>Class level.</li> </ul> </li> <li>To introduce Career Education with the Ministry's Annual Education Plan (AEP) Electronic format by utilizing the software program "Career Cruising" with Grade 7 students.</li> <li>To continue the implementation of AEP with students in Grades 8 to 10.</li> </ul>	<ul style="list-style-type: none"> <li>Individual Support Plan</li> <li>SHSM booklet outlining sectors and expectations distributed to all secondary schools</li> <li>SHSM Website</li> <li>Grade 10 Tracking Tool</li> <li>School Indicator data</li> <li>Promotional SHSM video</li> <li>Information gathered from partner Boards in the London Region</li> </ul>	<ul style="list-style-type: none"> <li>Student Success Lead acts as a resource to Secondary Schools' Student Success Teams</li> <li>Meetings with partners with Student Success</li> <li>Secondary School Student Success Team meetings</li> <li>Secondary Principals' meetings</li> <li>NTIP Program addressing Student Success strategies</li> <li>Site-based SHSM team meetings, one per semester</li> </ul>	<ul style="list-style-type: none"> <li>Student Success Tracking Tools</li> <li>Implementation of Student Success programs</li> <li>Regular benchmarks and checkpoints</li> <li>Periodic reporting to Ministry of Education</li> </ul>	<ul style="list-style-type: none"> <li>Student Success Team</li> <li>Student Success Lead</li> <li>Technology/ SHSM Consultant</li> <li>Student Success Teachers</li> <li>Administrators of Staff Development</li> <li>Elementary and Secondary Principals</li> <li>Family of Schools' Superintendent</li> </ul>	<p>November 2011</p> <p>April 2012</p> <p>November 2012</p> <p>April 2013</p>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL  
DEVELOPMENT OPPORTUNITIES**

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The report on the  
Staff Development Department  
Professional Development Opportunities  
is presented for information.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources  
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources  
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: January 17, 2012





## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 17, 2012

### STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

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#### BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period January 17, 2012 through February 14, 2012.

#### Wednesday, January 18, 2012

*Elementary and Secondary Teachers involved in the Leadership Identification Program (LIP) – Leadership Survey*

- A third workshop created to assist this group of leadership candidates to assess their potential after one year in the two-year program. The findings of the survey will serve as a blueprint for the committee to plan the remaining activities during the second and final year of this succession planning program and also assist with the development of the mentoring aspect of the LIP.

#### Thursday, January 19, 2012

*Junior Mathematics Teachers (Gr. 3-6) - Junior Mathematics Intervention Project*

- The introductory one of six workshops to train this group of teachers from St. John, St. Augustine, St. Philomena, Our Lady of Mount Carmel and St. Thomas More Catholic Elementary Schools on the implementation and support of successful intervention practices designed to close the gap in students' achievement in mathematics.

#### Friday, January 20, 2012

*Elementary Daily Occasional Teachers – Safe Schools and Special Education Technology*

- An annual professional activity day for this group of occasional teachers to update and reinforce the latest expectations regarding Bill 157 (Keeping our Kids Safe at School). The second half of the day is dedicated to introducing and reinforcing current classroom special education technology in use in Niagara Catholic Schools.

## **Monday, January 23, 2012**

### *Junior Teachers of Mathematics and Elementary Principals- Collaborative Inquiry in Mathematics*

- The first in a series of four workshops for this group of teachers and their principals from Sacred Heart, St. George, St. Patrick (NF), Fr. Hennepin, Our Lady of Victory, Catholic Elementary Schools, that will assist the in delivering mathematics curriculum collaboratively through co-planning, problem solving and the three-part lesson as well as joint moderation of student work.

### *Elementary Teachers – John Howard Society “Stop Now and Plan” (SNAP) Training*

- A two- part workshop for this group of teachers from St. Martin, St. Anthony, St. Denis, St. Charles, St. Andrew, St. Mary, Fr. Hennepin, St. George, St. Philomena and St. Therese, Catholic Elementary Schools designed to provide them with a cognitive-behavioural strategy that helps children and parents regulate angry feelings by getting them to stop, think, and plan positive alternatives before they act impulsively

### *Grade 7 Teachers and Secondary Student Success Teachers – Career Cruising*

- A workshop for this group of teachers from the Blessed Trinity and Lakeshore Catholic High Schools family of schools to achieve the implementation of the Electronic Annual Education Plan (AEP), relative to the Board’s Improvement Plan 2011-2012 Smart Goal of “Enhancing the AEP by utilizing the software program – “Career Cruising” with Grade 7 students.”

## **Tuesday, January 24, 2012**

### *Elementary Teachers – John Howard Society “Stop Now and Plan” (SNAP) Training*

- A two- part workshop for this group of teachers from St. Martin, St. Anthony, St. Denis, St. Charles, St. Andrew, St. Mary, Fr. Hennepin, St. George, St. Philomena and St. Therese, Catholic Elementary Schools designed to provide them with a cognitive-behavioural strategy that helps children and parents regulate angry feelings by getting them to stop, think, and plan positive alternatives before they act impulsively

### *Junior Teachers of Mathematics and Elementary Principals- Collaborative Inquiry in Mathematics*

- The first in a series of four workshops for this group of teachers and their principals from
- St. Therese, St. John Bosco, Holy Name, St. Mary and Notre Dame Catholic Elementary Schools, that will assist the in delivering mathematics curriculum collaboratively through co-planning, problem solving and the three-part lesson as well as joint moderation of student work.

## **Wednesday, January 25, 2012**

### *Grade 7 Teachers and Secondary Student Success Teachers – Career Cruising*

- A workshop for this group of teachers from the Notre Dame College and Saint Michael Catholic High Schools family of schools to achieve the implementation of the Electronic Annual Education Plan (AEP), relative to the Board’s Improvement Plan 2011-2012 Smart Goal of “Enhancing the AEP by utilizing the software program – “Career Cruising” with Grade 7 students.”

## **Thursday, January 26, 2012**

### *Grade 7 Teachers and Secondary Student Success Teachers – Career Cruising*

- A workshop for this group of teachers from the St. Francis and Denis Morris Catholic High Schools family of schools to achieve the implementation of the Electronic Annual Education Plan (AEP), relative to the Board’s Improvement Plan 2011-2012 Smart Goal of “Enhancing the AEP by, utilizing the software program – “Career Cruising” with Grade 7 students.”

## **Monday, February 6, 2012**

### *Junior Mathematics Teachers (Gr. 3-6) - Junior Mathematics Intervention Project*

- The second of six workshops to train this group of teachers from St. Augustine Catholic Elementary School on the implementation and support of successful intervention practices designed to close the gap in students' achievement in mathematics.

## **Tuesday, February 7, 2012**

### *Elementary Faith Ambassadors – Faith Formation*

- A second workshop for this group of teachers to assist them as they to nurture the spiritual climate among the adults in schools through local activities, and on occasion in partnership with other schools.

### *Junior Mathematics Teachers (Gr. 3-6) - Junior Mathematics Intervention Project*

- The second of six workshops to train this group of teachers from St. John, and St. Philomena Catholic Elementary Schools on the implementation and support of successful intervention practices designed to close the gap in students' achievement in mathematics.

## **Wednesday, February 8, 2012**

### *Elementary and Secondary Teachers of French (FSL) – Teacher Learning Critical Pathway (TLCP)*

- The first of two workshops designed to assist this group of teachers in developing more effective ways in day to day assessment of students' work such as moderated marking and to create precise and highly personalized instruction to ensure achievement for *all* students.

### *Junior Teachers of Mathematics and Elementary Principals- Collaborative Inquiry in Mathematics*

- The first in a series of four workshops for this group of teachers and their principal from St. Martin Catholic Elementary School, that will assist the in delivering mathematics curriculum collaboratively through co-planning, problem solving and the three-part lesson as well as joint moderation of student work.

## **Thursday, February 9, 2012**

### *Junior Teachers of Mathematics and Elementary Principals- Collaborative Inquiry in Mathematics*

- The second in a series of four workshops for this group of teachers and their principals from Sacred Heart and St. George Catholic Elementary Schools, that will assist the in delivering mathematics curriculum collaboratively through co-planning, problem solving and the three-part lesson as well as joint moderation of student work.

### *Elementary and Secondary Teachers of French (FSL) – Teacher Learning Critical Pathway (TLCP)*

- The second of two workshops designed to assist this group of teachers in developing more effective ways in day to day assessment of students' work such as moderated marking and to create precise and highly personalized instruction to ensure achievement for *all* students.

## **Friday, February 10, 2012**

### *Junior Teachers of Mathematics and Elementary Principals- Collaborative Inquiry in Mathematics*

- The second in a series of four workshops for this group of teachers and their principals from, St. Patrick (NF), Fr. Hennepin and Our Lady of Victory Catholic Elementary Schools, that will assist the in delivering mathematics curriculum collaboratively through co-planning, problem solving and the three-part lesson as well as joint moderation of student work.

**Monday, February 13, 2012**

*Junior Mathematics Teachers (Gr. 3-6) - Junior Mathematics Intervention Project*

- The second of six workshops to train this group of teachers from Our Lady of Mount Carmel and St. Thomas More Catholic Elementary Schools on the implementation and support of successful intervention practices designed to close the gap in students' achievement in mathematics.

*Secondary Teachers of Gr. 11 World Religion - TLCP*

- The first of two workshops designed to assist this group of teachers from Notre Dame College School, St. Francis, Blessed Trinity, Saint Paul and Denis Morris Catholic High Schools in developing more effective ways in day to day assessment of students' work such as moderated marking and to create precise and highly personalized instruction to ensure achievement for *all* students.

**Tuesday, February 14, 2012**

*Secondary Teachers of Gr. 11 World Religion - TLCP*

- The first of two workshops designed to assist this group of teachers from Saint Michael, Holy Cross and Lakeshore Catholic High Schools in developing more effective ways in day to day assessment of students' work such as moderated marking and to create precise and highly personalized instruction to ensure achievement for *all* students.

This report will be accompanied by a short presentation featuring the Ministry of Education's Teacher Leading and Learning Program (TLLP), specifically "Career Cruising."

The Report on Staff Development: Professional  
Development Opportunities is presented for information.

Prepared By: Frank Iannantuono, Superintendent of Education  
Khayyam Syne, Administrator of Staff Development

Presented By: Frank Iannantuono, Superintendent of Education  
Khayyam Syne, Administrator of Staff Development

Approved By: John Crocco, Director of Education

Date: January 17, 2012

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

**TOPIC: CONSOLIDATION OF MICHAEL J. BRENNAN  
AND ST. JAMES CATHOLIC ELEMENTARY SCHOOLS**

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**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the consolidation of Michael J. Brennan and St. James Catholic Elementary Schools at the St. James site for September 2013, subject to funding approval by the Ministry of Education for renovation and addition to St. James Catholic Elementary School.

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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Recommended by: John Crocco, Director of Education  
Date: January 17, 2012



## **REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 17, 2012**

### **CONSOLIDATION OF MICHAEL J. BRENNAN AND ST. JAMES CATHOLIC ELEMENTARY SCHOOLS**

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At the May 26, 2009 meeting of the Niagara Catholic District School Board, the Board approved eleven (11) motions which provided specific system direction and decisions following open, transparent and accountable Pupil Accommodation Reviews in Niagara Falls and St. Catharines.

The Pupil Accommodation Process was in full compliance with the Ministry of Education *Pupil Accommodation Guidelines*, and the Niagara Catholic District School Board Policy 701.2 – *Closure of Schools / Accommodation Review Policy*.

One of the eleven motions approved on May 26, 2009 is as follows:

*“THAT, Senior Staff will continue to monitor the possibility of closing Michael J. Brennan Catholic Elementary School and that Senior Staff will bring a report to the Board no later than September 2012”*

In the spring of 2011, as part of the continued exploration of pupil accommodation options, Senior Staff provided all Trustees with a Pupil Accommodation Review and Attendance Area Review binder which included the following information:

- Ministry of Education Pupil Accommodation Review Guidelines
- Niagara Catholic Policy 701.2 – Closure of Schools / Accommodation Review Policy
- Niagara Catholic Pupil Accommodation Review Schedule for 2008-2009
- Niagara Catholic Pupil Accommodation Review Guidelines for Public Input
- Pupil Accommodation Reviews for Niagara Falls Elementary, St. Catharines Elementary and St. Catharines Secondary Report
- Student Enrolment, School Utilization, Operating Costs and Projected Enrolment
- Copies of Presentations made by the Public at the Special Board Meetings
- Copies of Correspondence received as of February 10th, 2009
- Copies of Correspondence received between February 10th, 2009 and March 6th 2009
- Copies of the Board Approved Minutes for the three Special Board Meetings
- Niagara Catholic District School Board Approved Motions – May 26th, 2009

On November 8, 2011 the Board approved: (Appendix B)

*“to defer the report timelines within the May 2009 Board motions categorized under ‘Report’ no later than December 2012 and that within the report to the Board submit recommendations on the implementation of the May 2009 Board motions as required.”*

The deferral was due to an uncertainty of funding availability for the necessary renovation and expansion to St. James Catholic Elementary School to incorporate the Michael J. Brennan students, and the need for the continued exploration of accommodation options by Senior Administrative Council.

Recently, Ministry of Education staff have indicated an opportunity to access Full Day Kindergarten funding for renovation and addition to St. James Catholic, in order to consolidate the two schools for the commencement of the Early Learning Full Day Kindergarten Program in September 2013.

A business case submission to the Ministry of Education from Senior Staff will be required. However, Ministry staff have stated that they will only review the business case for funding consideration once the consolidation has been approved by the Board. Senior Staff fully intends to continue the open dialogue with the Michael J. Brennan Catholic community prior to presenting a Report to the Board on January 31, 2012 and throughout the business case submission process.

Senior Administrative Council recognizes that all options and recommendations affect the lives of our students and their families, as we continue to address the challenges associated with declining enrolment and neighbourhood population shifts.

Should the consolidation of Michael J. Brennan and St. James Catholic Elementary Schools occur, a seamless transition plan for the students of Michael J. Brennan Catholic will be implemented as they join a new school community in September 2013.

A conceptual floor plan of the addition and renovations to St. James Catholic is indicated in Appendix

### RECOMMENDATION

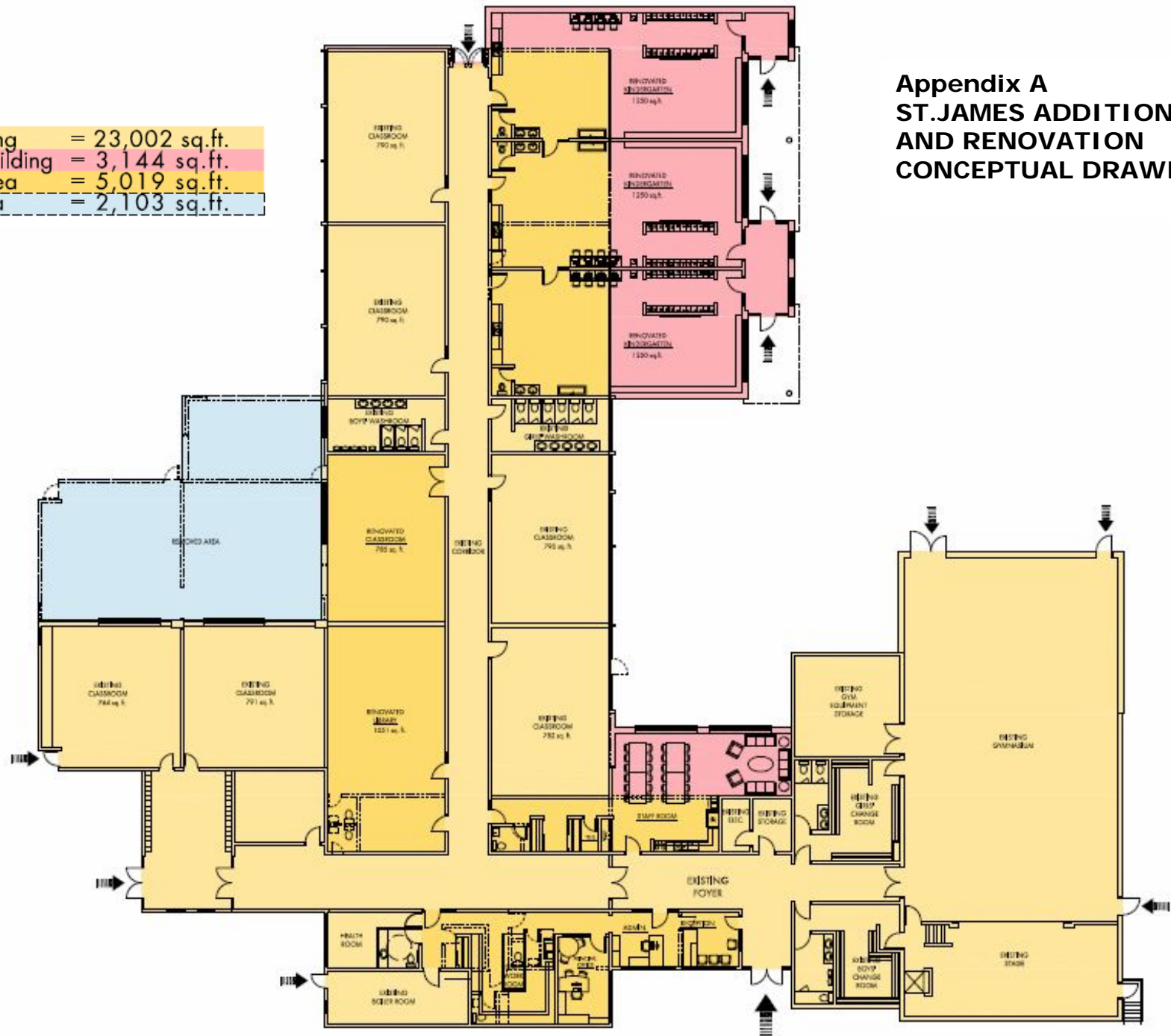
**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the consolidation of Michael J. Brennan and St. James Catholic Elementary Schools at the St. James site for September 2013, subject to funding approval by the Ministry of Education for renovation and addition to St. James Catholic Elementary School.

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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Recommended by: John Crocco, Director of Education  
Date: January 17, 2012

Existing Building	= 23,002 sq.ft.
Addition to Building	= 3,144 sq.ft.
Renovated Area	= 5,019 sq.ft.
Removed Area	= 2,103 sq.ft.

## Appendix A ST. JAMES ADDITION AND RENOVATION CONCEPTUAL DRAWING







**REPORT TO THE COMMITTEE OF THE WHOLE MEETING  
TUESDAY, NOVEMBER 8<sup>TH</sup>, 2011**

**SENIOR STAFF FOLLOW-UP REPORT AND RECOMMENDATIONS  
ON THE MAY 2009 BOARD APPROVED MOTIONS OF THE  
PUPIL ACCOMMODATION REVIEW FOR NIAGARA FALLS  
ELEMENTARY, ST. CATHARINES ELEMENTARY AND  
ST. CATHARINES SECONDARY SCHOOLS**

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**BACKGROUND INFORMATION**

At the May 26<sup>th</sup>, 2009 meeting of the Niagara Catholic District School Board, the Board approved eleven (11) motions (Appendix A) which provided specific system direction and decisions following open, transparent and accountable Pupil Accommodation Reviews in Niagara Falls and St. Catharines.

The Pupil Accommodation Review process was in full compliance with the Ministry of Education *Pupil Accommodation Review Guidelines*, and the Niagara Catholic District School Board Policy 701.2 – *Closure of Schools / Accommodation Review Policy*.

In the spring of 2011, all Trustees were provided with a Pupil Accommodation Review and Attendance Area Review binder which included the following information;

- Ministry of Education Pupil Accommodation Review Guidelines
- Niagara Catholic Policy 701.2 – Closure of Schools / Accommodation Review Policy
- Niagara Catholic Pupil Accommodation Review Schedule for 2008-2009
- Niagara Catholic Pupil Accommodation Review Guidelines for Public Input
- Pupil Accommodation Reviews for Niagara Falls Elementary, St. Catharines Elementary and St. Catharines Secondary Report
- Student Enrolment, School Utilization, Operating Costs and Projected Enrolment
- Copies of Presentations made by the Public at the Special Board Meetings
- Copies of Correspondence received as of February 10<sup>th</sup>, 2009
- Copies of Correspondence received between February 10<sup>th</sup>, 2009 and March 6<sup>th</sup>, 2009
- Copies of the Board Approved Minutes for the three Special Board Meetings
- Niagara Catholic District School Board Approved Motions – May 26<sup>th</sup>, 2009

Senior Administrative Council has categorized the Board approved motions of May 26<sup>th</sup>, 2009 as Action, Monitor, Establish or Report as noted below including a follow-up statement on the motion(s):

### **Action**

1. **THAT**, St. Joseph Catholic Elementary School be closed by September 2010 with St. Joseph students relocated through the Attendance Area process to St. Mary, St. Patrick and Father Hennepin Catholic Elementary Schools.

*Follow-up* – This motion was actioned with the official closure of St. Joseph Catholic Elementary School in Niagara Falls on June 30<sup>th</sup>, 2010.

2. **THAT**, no sooner than September 2012 and subject to Ministry of Education funding and approval for a new school in the Warren Woods Estate and for an addition and renovations to Our Lady of Mount Carmel Catholic Elementary School, the closure of St. Thomas More Catholic Elementary School with the students relocated to Our Lady of Mount Carmel Catholic Elementary School.

*Follow-up* – Senior Administrative Council has submitted a business case to the Ministry of Education for funding for an addition and renovations to Our Lady of Mount Carmel Catholic Elementary School. Ministry of Education funding is required in order to consolidate St. Thomas More Catholic Elementary School with Our Lady of Mount Carmel Catholic Elementary School, and is subject to development in Warren Woods warranting the construction of a new Catholic elementary school.

3. **THAT**, Senior Staff will continue to apply to the Ministry of Education for additional funding and to identify other sources of funding in order to provide facility plant upgrades to St. Francis Catholic Secondary School.

*Follow-up* – Senior Administrative Council continues to dialogue with Ministry of Education officials regarding funding sources for facility upgrades to St. Francis Catholic Secondary School.

4. **THAT**, Catholic Secondary Schools in St. Catharines will continue to have the opportunity to implement specialized programs providing sufficient student enrolment and Ministry of Education funding and approval.

*Follow-up* – Since 2009, Catholic Secondary Schools in St. Catharines have implemented Specialist High Skills Major programs in Hospitality, Arts and Culture, Transportation, Construction, Non-Profit, Information and Communication, Environment, Health and Wellness, Manufacturing and Business. Additionally, new programs in Animation, Music, Theatre Art, Dance, Hair and Make up, Manufacturing, and Nutrition have been introduced through centrally budgeted Program Start-Up Funding.

### **Monitor**

5. **THAT**, over the next five years Senior Staff will monitor student population growth, projections, location and accommodation data in the southern portion of the City of Niagara Falls and if required, apply to the Ministry of Education for capital funding for a new elementary school in the Warren Woods Estate of Niagara Falls.

6. **THAT**, the Board maintains all three Catholic secondary schools in St. Catharines and monitors the accommodation and utilization of all three Catholic secondary school facilities over the next five years.

*Follow-up* – Senior Administrative Council continues to monitor all of the variables required within these two motions.

### **Establish**

7. **THAT**, a Niagara Falls Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board be established in September 2009 to review the attendance boundaries for all elementary and secondary schools in Niagara Falls. According to the Board's Attendance Area Policy 301.3, the mandate of the committee will be to recommend to the Board stability within all attendance areas while maximizing facility utilization of all elementary and secondary schools in Niagara Falls.
8. **THAT**, a St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board be established in September 2009 to review the attendance boundaries for all elementary and secondary schools in St. Catharines. According to the Board's Attendance Area Policy 301.3, the mandate of the committee will be to recommend to the Board stability within all attendance areas while maximizing facility utilization of all elementary and secondary schools in St. Catharines.

*Follow-up* – At the Annual Organizational Meetings of the Board in December 2009 and 2010, the Niagara Catholic District School Board approved the establishment of the Niagara Falls and St. Catharines Ad Hoc Attendance Area Review Committees of the Board.

### **Report**

9. **THAT**, not later than September 2012, a report be brought to the Board on the closure of St. Nicholas Catholic Elementary School which would occur no sooner than September 2012. The report will include recommendations on student relocation through the Attendance Area process. The Board will pursue all avenues for a joint venture school with community partners and the Ministry of Education to provide confirmed funding and approval for a new downtown elementary school.
10. **THAT**, Senior Staff will continue to monitor the possibility of closing Michael J. Brennan Catholic Elementary School and that Senior Staff will bring a report to the Board no later than September 2012.
11. **THAT**, Our Lady of Fatima Catholic Elementary School not be consolidated at this time subject to the Ad Hoc Attendance Area Review process and recommendations and that Senior Staff continues to monitor enrolment and report back to the Board no later than September 2012.

*Follow-up* – Senior Administrative Council continues to monitor enrolment in St. Catharines and submits to the Committee of the Whole of November 8<sup>th</sup>, 2011, for its consideration recommendations as they relate to the May 26<sup>th</sup>, 2009 Board motions.

With the closure of St. Joseph Catholic Elementary School in Niagara Falls, Senior Administrative Council continues to action, monitor, establish or implement the remaining ten (10) Board approved motions. In doing so, Senior Staff continually focuses and considers the following key factors in the decision making process;

- the continued delivery of Catholic educational excellence aligned with the Niagara Catholic Vision 2020 Strategic Plan, Annual System Priorities and the Mission, Vision and Values of the Board;
- the continuation of fiscal responsibility;
- the continued decline in enrolment which affects school boards throughout Ontario;
- the potential of a slight upward movement in the overall board enrolment over the next decade in some geographic areas within the Board;
- the multiple variables causing increased surplus space;
- the limited facility renewal and capital funds;
- the shifting demographics from neighbourhood schools;
- the increased potential of multiple combined grades; and
- the importance of addressing long term accommodation needs in all schools in Niagara Catholic.

## **Recommendations**

Through a confluence of events including the uncertainty of the financial climate in Ontario, nationally and internationally which may have an impact on available capital funding for school boards, Senior Administrative Council is presenting the following recommendations to the Board in fulfillment of the May 2009 Board approved motions, whereby the Board directs Senior Administrative Council:

1. to continue to implement the May 2009 motions categorized under Action, Monitor and Establish;
2. to design and implement a plan to reduce surplus space usage in all facilities and report to the Board on the specific strategies utilized;
3. to design and implement a plan to reduce cost associated with surplus space in all facilities and report to the Board on the cost reductions;
4. to continue the review of all potential boundary adjustments to minimize specific enrolment pressures in Niagara Falls and St. Catharines and present options and recommendations to the standing Ad Hoc Attendance Committees of the Board;
5. to continue to research all potential school organizational options for the consideration of the Board; and,
6. to defer the report timelines within the May 2009 Board motions categorized under Report until no later than December 2012 and that within the report to the Board submit recommendations on the implementation of the May 2009 Board motions as required.

Above all, Senior Administrative Council continues to recognize that all options and recommendations affect the lives of our students and their families, as we continue to address the challenges associated with declining enrolment and neighbourhood population shifts.

The Board and affected communities can be assured that Senior Administrative Council, together with Principals, Vice-Principals, school and Board level staff will continue to work in a collaborative, transparent and open process with all Catholic educational partners in fulfilling the results of the Pupil Accommodation Review process and the May 2009 Board Motions.

## **RECOMMENDATION**

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board that the Board directs Senior Administrative Council:

1. to continue to implement the May 2009 motions categorized under Action, Monitor and Establish;
2. to design and implement a plan to reduce surplus space usage in all facilities and report to the Board on the specific strategies utilized;
3. to design and implement a plan to reduce cost associated with surplus space in all facilities and report to the Board on the cost reductions;
4. to continue the review of all potential boundary adjustments to minimize specific enrolment pressures in Niagara Falls and St. Catharines and present options and recommendations to the standing Ad Hoc Attendance Committees of the Board;
5. to continue to research all potential school organizational options for the consideration of the Board; and,
6. to defer the report timelines within the May 2009 Board motions categorized under Report until no later than December 2012 and that within the report to the Board submit recommendations on the implementation of the May 2009 Board motions as required.

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PREPARED BY:                      Senior Administrative Council

PRESENTED BY:                    John Crocco, Director of Education

RECOMMENDED BY:                John Crocco, Director of Education

DATE:                                November 8<sup>th</sup>, 2011

**Attachment**

*Appendix A – Excerpt from the Approved Minutes of the Board Meeting of the Niagara Catholic District School Board – Tuesday, May 26<sup>th</sup>, 2009*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***IN CAMERA SESSION  
SECTION B: STUDENT TRUSTEES EXCLUDED***

**TOPIC: CONSOLIDATION OF ST. THOMAS MORE  
AND OUR LADY OF MOUNT CARMEL  
CATHOLIC ELEMENTARY SCHOOLS**

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**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary Schools at the Our Lady of Mount Carmel site for September 2013, subject to funding approval by the Ministry of Education for renovation and addition to Our Lady of Mount Carmel Catholic Elementary School.

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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Recommended by: John Crocco, Director of Education  
Date: January 17, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE MEETING JANUARY 17, 2012

### CONSOLIDATION OF ST. THOMAS MORE AND OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOLS

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#### BACKGROUND INFORMATION

At the May 26, 2009 meeting of the Niagara Catholic District School Board, the Board approved eleven (11) motions which provided specific system direction and decisions following open, transparent and accountable Pupil Accommodation Reviews in Niagara Falls and St. Catharines.

The Pupil Accommodation Process was in full compliance with the Ministry of Education *Pupil Accommodation Guidelines*, and the Niagara Catholic District School Board Policy 701.2 – *Closure of Schools / Accommodation Review Policy*.

One of the eleven motions approved on May 26, 2009 is as follows:

*“THAT, no sooner than September 2012 and subject to Ministry of Education funding and approval for a new school in the Warren Woods Estate and for an addition and renovations to Our Lady of Mount Carmel Catholic Elementary School, the closure of St. Thomas More Catholic Elementary School with the students relocated to Our Lady of Mount Carmel Catholic Elementary School.”*

In the spring of 2011, as part of the continued exploration of pupil accommodation options, Senior Staff provided all Trustees with a Pupil Accommodation Review and Attendance Area Review binder which included the following information:

- Ministry of Education Pupil Accommodation Review Guidelines
- Niagara Catholic Policy 701.2 – Closure of Schools / Accommodation Review Policy
- Niagara Catholic Pupil Accommodation Review Schedule for 2008-2009
- Niagara Catholic Pupil Accommodation Review Guidelines for Public Input
- Pupil Accommodation Reviews for Niagara Falls Elementary, St. Catharines Elementary and St. Catharines Secondary Report
- Student Enrolment, School Utilization, Operating Costs and Projected Enrolment
- Copies of Presentations made by the Public at the Special Board Meetings
- Copies of Correspondence received as of February 10th, 2009
- Copies of Correspondence received between February 10th, 2009 and March 6th 2009
- Copies of the Board Approved Minutes for the three Special Board Meetings
- Niagara Catholic District School Board Approved Motions – May 26th, 2009

Recently, Ministry of Education staff have stated that approval for capital funding for new schools in new developments such as Warren Estates will be given first priority. Ministry staff have also indicated a current opportunity to access Full Day Kindergarten funding for renovation and addition to Our Lady of Mount Carmel in order to consolidate the two schools for the commencement of the Early Learning Full Day Kindergarten Program in September 2013.

As indicated in the November 8, 2011 *Follow-up Report* to the May 26, 2009 Board Meeting (Appendix B), a business case submission from Senior Staff is required. However, Ministry staff have stated that they will only review the business case for funding consideration once the consolidation has been approved by the Board. Senior Staff fully intends to continue the open dialogue with the St. Thomas More Catholic community prior to presenting a Report to the Board on January 31, 2012 and throughout the business case submission process.

Senior Administrative Council recognizes that all options and recommendations affect the lives of our students and their families, as we continue to address the challenges associated with declining enrolment and neighbourhood population shifts.

Should the consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary Schools occur, a seamless transition plan for the students of St. Thomas More Catholic will be implemented as they join a new school community in September 2013.

A conceptual floor plan of the addition and renovations to Our Lady of Mount Carmel is indicated in Appendix A.

### RECOMMENDATION

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary Schools at the Our Lady of Mount Carmel site for September 2013, subject to funding approval by the Ministry of Education for renovation and addition to Our Lady of Mount Carmel Catholic Elementary School.

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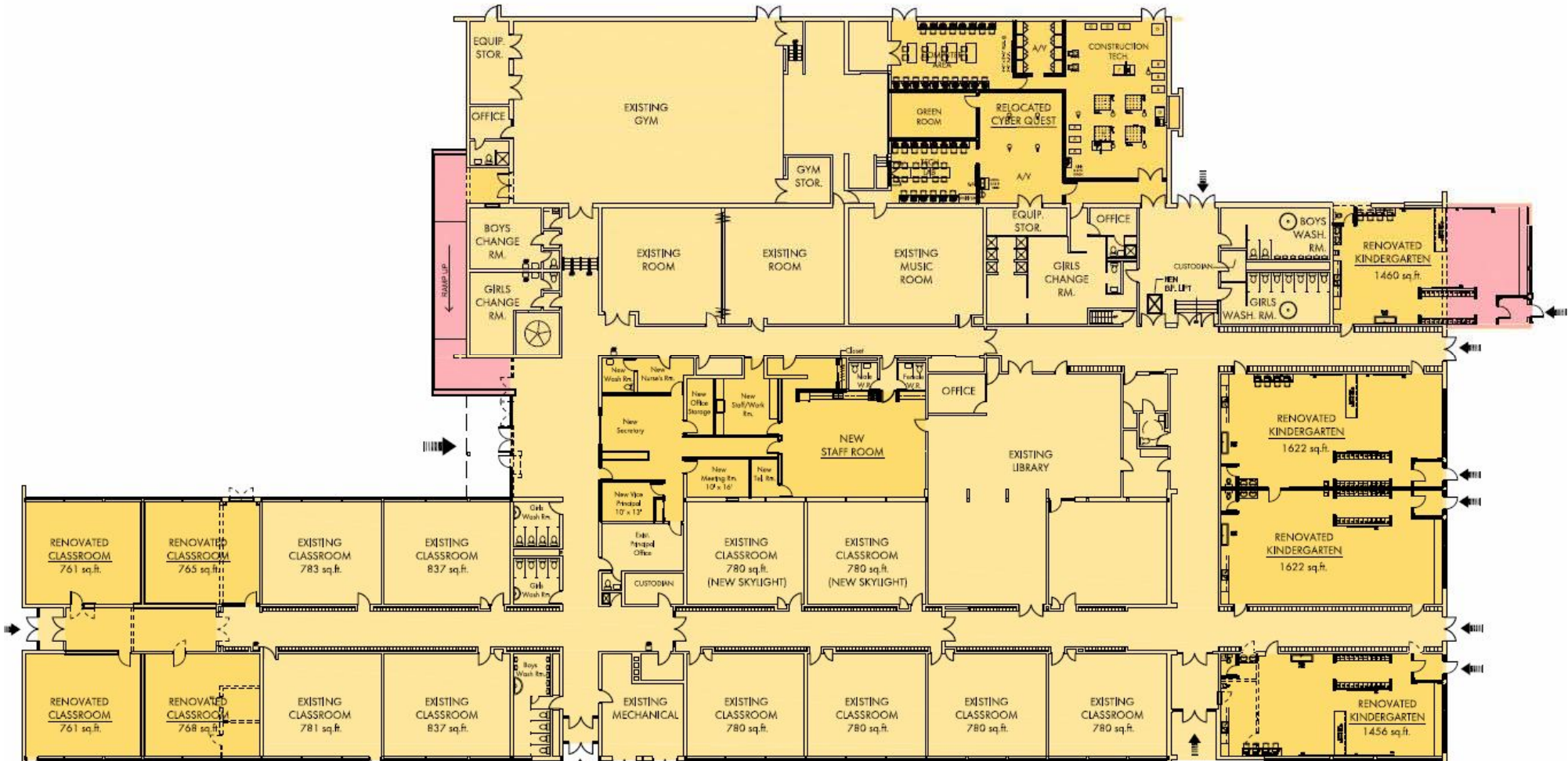
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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Recommended by: John Crocco, Director of Education  
Date: January 17, 2012



Existing Building	= 50,923 sq.ft.
Addition to Building	= 1,340 sq.ft.
Renovated Area	= 15,382 sq.ft.

# Appendix A OUR LADY OF MOUNT CARMEL ADDITION AND RENOVATION CONCEPTUAL DRAWING





**REPORT TO THE COMMITTEE OF THE WHOLE MEETING  
TUESDAY, NOVEMBER 8<sup>TH</sup>, 2011**

**SENIOR STAFF FOLLOW-UP REPORT AND RECOMMENDATIONS  
ON THE MAY 2009 BOARD APPROVED MOTIONS OF THE  
PUPIL ACCOMMODATION REVIEW FOR NIAGARA FALLS  
ELEMENTARY, ST. CATHARINES ELEMENTARY AND  
ST. CATHARINES SECONDARY SCHOOLS**

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**BACKGROUND INFORMATION**

At the May 26<sup>th</sup>, 2009 meeting of the Niagara Catholic District School Board, the Board approved eleven (11) motions (Appendix A) which provided specific system direction and decisions following open, transparent and accountable Pupil Accommodation Reviews in Niagara Falls and St. Catharines.

The Pupil Accommodation Review process was in full compliance with the Ministry of Education *Pupil Accommodation Review Guidelines*, and the Niagara Catholic District School Board Policy 701.2 – *Closure of Schools / Accommodation Review Policy*.

In the spring of 2011, all Trustees were provided with a Pupil Accommodation Review and Attendance Area Review binder which included the following information;

- Ministry of Education Pupil Accommodation Review Guidelines
- Niagara Catholic Policy 701.2 – Closure of Schools / Accommodation Review Policy
- Niagara Catholic Pupil Accommodation Review Schedule for 2008-2009
- Niagara Catholic Pupil Accommodation Review Guidelines for Public Input
- Pupil Accommodation Reviews for Niagara Falls Elementary, St. Catharines Elementary and St. Catharines Secondary Report
- Student Enrolment, School Utilization, Operating Costs and Projected Enrolment
- Copies of Presentations made by the Public at the Special Board Meetings
- Copies of Correspondence received as of February 10<sup>th</sup>, 2009
- Copies of Correspondence received between February 10<sup>th</sup>, 2009 and March 6<sup>th</sup>, 2009
- Copies of the Board Approved Minutes for the three Special Board Meetings
- Niagara Catholic District School Board Approved Motions – May 26<sup>th</sup>, 2009

Senior Administrative Council has categorized the Board approved motions of May 26<sup>th</sup>, 2009 as Action, Monitor, Establish or Report as noted below including a follow-up statement on the motion(s):

### **Action**

1. **THAT**, St. Joseph Catholic Elementary School be closed by September 2010 with St. Joseph students relocated through the Attendance Area process to St. Mary, St. Patrick and Father Hennepin Catholic Elementary Schools.

*Follow-up* – This motion was actioned with the official closure of St. Joseph Catholic Elementary School in Niagara Falls on June 30<sup>th</sup>, 2010.

2. **THAT**, no sooner than September 2012 and subject to Ministry of Education funding and approval for a new school in the Warren Woods Estate and for an addition and renovations to Our Lady of Mount Carmel Catholic Elementary School, the closure of St. Thomas More Catholic Elementary School with the students relocated to Our Lady of Mount Carmel Catholic Elementary School.

*Follow-up* – Senior Administrative Council has submitted a business case to the Ministry of Education for funding for an addition and renovations to Our Lady of Mount Carmel Catholic Elementary School. Ministry of Education funding is required in order to consolidate St. Thomas More Catholic Elementary School with Our Lady of Mount Carmel Catholic Elementary School, and is subject to development in Warren Woods warranting the construction of a new Catholic elementary school.

3. **THAT**, Senior Staff will continue to apply to the Ministry of Education for additional funding and to identify other sources of funding in order to provide facility plant upgrades to St. Francis Catholic Secondary School.

*Follow-up* – Senior Administrative Council continues to dialogue with Ministry of Education officials regarding funding sources for facility upgrades to St. Francis Catholic Secondary School.

4. **THAT**, Catholic Secondary Schools in St. Catharines will continue to have the opportunity to implement specialized programs providing sufficient student enrolment and Ministry of Education funding and approval.

*Follow-up* – Since 2009, Catholic Secondary Schools in St. Catharines have implemented Specialist High Skills Major programs in Hospitality, Arts and Culture, Transportation, Construction, Non-Profit, Information and Communication, Environment, Health and Wellness, Manufacturing and Business. Additionally, new programs in Animation, Music, Theatre Art, Dance, Hair and Make up, Manufacturing, and Nutrition have been introduced through centrally budgeted Program Start-Up Funding.

### **Monitor**

5. **THAT**, over the next five years Senior Staff will monitor student population growth, projections, location and accommodation data in the southern portion of the City of Niagara Falls and if required, apply to the Ministry of Education for capital funding for a new elementary school in the Warren Woods Estate of Niagara Falls.

6. **THAT**, the Board maintains all three Catholic secondary schools in St. Catharines and monitors the accommodation and utilization of all three Catholic secondary school facilities over the next five years.

*Follow-up* – Senior Administrative Council continues to monitor all of the variables required within these two motions.

## **Establish**

7. **THAT**, a Niagara Falls Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board be established in September 2009 to review the attendance boundaries for all elementary and secondary schools in Niagara Falls. According to the Board's Attendance Area Policy 301.3, the mandate of the committee will be to recommend to the Board stability within all attendance areas while maximizing facility utilization of all elementary and secondary schools in Niagara Falls.
8. **THAT**, a St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board be established in September 2009 to review the attendance boundaries for all elementary and secondary schools in St. Catharines. According to the Board's Attendance Area Policy 301.3, the mandate of the committee will be to recommend to the Board stability within all attendance areas while maximizing facility utilization of all elementary and secondary schools in St. Catharines.

*Follow-up* – At the Annual Organizational Meetings of the Board in December 2009 and 2010, the Niagara Catholic District School Board approved the establishment of the Niagara Falls and St. Catharines Ad Hoc Attendance Area Review Committees of the Board.

## **Report**

9. **THAT**, not later than September 2012, a report be brought to the Board on the closure of St. Nicholas Catholic Elementary School which would occur no sooner than September 2012. The report will include recommendations on student relocation through the Attendance Area process. The Board will pursue all avenues for a joint venture school with community partners and the Ministry of Education to provide confirmed funding and approval for a new downtown elementary school.
10. **THAT**, Senior Staff will continue to monitor the possibility of closing Michael J. Brennan Catholic Elementary School and that Senior Staff will bring a report to the Board no later than September 2012.
11. **THAT**, Our Lady of Fatima Catholic Elementary School not be consolidated at this time subject to the Ad Hoc Attendance Area Review process and recommendations and that Senior Staff continues to monitor enrolment and report back to the Board no later than September 2012.

*Follow-up* – Senior Administrative Council continues to monitor enrolment in St. Catharines and submits to the Committee of the Whole of November 8<sup>th</sup>, 2011, for its consideration recommendations as they relate to the May 26<sup>th</sup>, 2009 Board motions.

With the closure of St. Joseph Catholic Elementary School in Niagara Falls, Senior Administrative Council continues to action, monitor, establish or implement the remaining ten (10) Board approved motions. In doing so, Senior Staff continually focuses and considers the following key factors in the decision making process;

- the continued delivery of Catholic educational excellence aligned with the Niagara Catholic Vision 2020 Strategic Plan, Annual System Priorities and the Mission, Vision and Values of the Board;
- the continuation of fiscal responsibility;
- the continued decline in enrolment which affects school boards throughout Ontario;
- the potential of a slight upward movement in the overall board enrolment over the next decade in some geographic areas within the Board;
- the multiple variables causing increased surplus space;
- the limited facility renewal and capital funds;
- the shifting demographics from neighbourhood schools;
- the increased potential of multiple combined grades; and
- the importance of addressing long term accommodation needs in all schools in Niagara Catholic.

## **Recommendations**

Through a confluence of events including the uncertainty of the financial climate in Ontario, nationally and internationally which may have an impact on available capital funding for school boards, Senior Administrative Council is presenting the following recommendations to the Board in fulfillment of the May 2009 Board approved motions, whereby the Board directs Senior Administrative Council:

1. to continue to implement the May 2009 motions categorized under Action, Monitor and Establish;
2. to design and implement a plan to reduce surplus space usage in all facilities and report to the Board on the specific strategies utilized;
3. to design and implement a plan to reduce cost associated with surplus space in all facilities and report to the Board on the cost reductions;
4. to continue the review of all potential boundary adjustments to minimize specific enrolment pressures in Niagara Falls and St. Catharines and present options and recommendations to the standing Ad Hoc Attendance Committees of the Board;
5. to continue to research all potential school organizational options for the consideration of the Board; and,
6. to defer the report timelines within the May 2009 Board motions categorized under Report until no later than December 2012 and that within the report to the Board submit recommendations on the implementation of the May 2009 Board motions as required.

Above all, Senior Administrative Council continues to recognize that all options and recommendations affect the lives of our students and their families, as we continue to address the challenges associated with declining enrolment and neighbourhood population shifts.

The Board and affected communities can be assured that Senior Administrative Council, together with Principals, Vice-Principals, school and Board level staff will continue to work in a collaborative, transparent and open process with all Catholic educational partners in fulfilling the results of the Pupil Accommodation Review process and the May 2009 Board Motions.

## RECOMMENDATION

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board that the Board directs Senior Administrative Council:

1. to continue to implement the May 2009 motions categorized under Action, Monitor and Establish;
2. to design and implement a plan to reduce surplus space usage in all facilities and report to the Board on the specific strategies utilized;
3. to design and implement a plan to reduce cost associated with surplus space in all facilities and report to the Board on the cost reductions;
4. to continue the review of all potential boundary adjustments to minimize specific enrolment pressures in Niagara Falls and St. Catharines and present options and recommendations to the standing Ad Hoc Attendance Committees of the Board;
5. to continue to research all potential school organizational options for the consideration of the Board; and,
6. to defer the report timelines within the May 2009 Board motions categorized under Report until no later than December 2012 and that within the report to the Board submit recommendations on the implementation of the May 2009 Board motions as required.

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PREPARED BY: Senior Administrative Council

PRESENTED BY: John Crocco, Director of Education

RECOMMENDED BY: John Crocco, Director of Education

DATE: November 8<sup>th</sup>, 2011

**Attachment**

*Appendix A – Excerpt from the Approved Minutes of the Board Meeting of the Niagara Catholic District School Board – Tuesday, May 26<sup>th</sup>, 2009*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: CAPITAL PROJECT UPDATE**

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The Capital Project Update  
is presented for information

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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Approved by: John Crocco, Director of Education  
Date: January 17, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO COMMITTEE OF THE WHOLE MEETING JANUARY 17, 2012

### CAPITAL PROJECTS PROGRESS REPORT

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#### BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

#### In Progress

Appendix A	Blessed Trinity Catholic Secondary School (Gr.)
Appendix B	Cardinal Newman Catholic Elementary School (NF)
Appendix C	Mary Ward Catholic Elementary School (NF)
Appendix D	Our Lady of Fatima Catholic Elementary School (Gr.)
Appendix E	Our Lady of Victory Catholic Elementary School (FE)
Appendix F	Sacred Heart Catholic Elementary School
Appendix G	Saint Michael Catholic High School (NF)
Appendix H	St. Alfred Catholic Elementary School (SC)
Appendix I	St. Anthony Catholic Elementary School (SC)
Appendix J	St. Charles Catholic Elementary School
Appendix K	St. Joseph Catholic Elementary School (Gr.)
Appendix L	St. Mark Catholic Elementary School
Appendix M	St. Martin Catholic Elementary School
Appendix N	St. Michael Catholic Elementary School (NOTL)

The Capital Projects Progress Report is presented for information.

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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Approved by: John Crocco, Director of Education  
Date: January 17, 2012





**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX A**

**BLESSED TRINITY CATHOLIC SECONDARY SCHOOL, GRIMSBY**

**Scope of Project:** Design and construction of a twenty-three classroom addition to the existing facility under the Energy Efficient Funding Program

**Current Status:** Construction is proceeding according to schedule. The south addition should be ready for occupancy after the March Break



**Project Information:**

New Area to be Constructed	43,338	sq. ft.
Existing Area to be Renovated	16,864	sq. ft.
Total New Facility Area	129,731	sq. ft.
Total Site Area	16.8	acres
Pupil Places Added	483	students
New Facility Capacity	1059	students

**Project Funding:**

Energy Efficiency	11,000,000
Board Reserves	329,915

**\$11,329,915**

**Project Costs:**

	Budget	Paid	Forecast
Contract, Phase 1	1,435,925	1,440,130	1,435,925
Contract, Phase 2	7,873,905	2,418,080	7,873,905
Fees & Disbursements	880,000	918,240	880,000
Furniture & Equipment	700,085	0	700,085
Other Project Costs	440,000	215,707	440,000
	<b>\$11,329,915</b>	<b>\$4,992,157</b>	<b>\$11,329,915</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 July 2009
Design Development	2 November 2009	26 January 2010
Contract Documents, Phase 1	8 April 2010	18 June 2010
Tender & Approvals, Phase 1	25 May 2010	7 July 2010
Construction, Phase 1	27 August 2010	27 September 2010
Contract Documents, Phase 2	24 March 2011	16 March 2011
Tender & Approvals, Phase 2	29 March 2011	12 April 2011
Construction, Phase 2	16 December 2011	
Occupancy	4 September 2012	
Official Opening & Blessing	November 2012	

**Project Team:**

Architect	Raimondo + Associates Architects Inc.
General Contractor, Phase 1	Rankin Construction Inc.
General Contractor, Phase 2	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Ted Farrell



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX B**

**CARDINAL NEWMAN CATHOLIC ELEMENTARY SCHOOL**



**Scope of Project:** design and construction of a single classroom addition, and expansion of an existing classroom to be a full day early learning kindergarten classroom

**Current Status:**  
Construction drawings are being prepared.

**Project Information:**

New Area to be Constructed	1,200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	39,729	sq. ft.
Total Site Area	4.27	acres
Pupil Places Added	44	students
New Facility Capacity	518	students

**Project Funding:**

FDK Grant	434,584
	<b>\$434,584</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	350,000		350,000
Fees & Disbursements	70,000	52,426	70,000
Furniture & Equipment	5,000		5,000
Other Project Costs	9,584	1,011	9,584
	<b>\$434,584</b>	<b>\$53,437</b>	<b>\$434,584</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	July 19, 2011	July 19, 2011
Design Development	September 2011	
Contract Documents	February 2012	
Tender & Approvals	February 2012	
Construction	August 2012	
Occupancy	September 4, 2012	
Official Opening & Blessing	November 2012	

**Project Team:**

Architect	Venerino V.P. Panici Architect Inc
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	Chris Kerho



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX C**

**MARY WARD CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** Design and construction of a library addition, and renovation of the existing library to be a new full day early learning kindergarten classroom.

**Current Status:** Contract drawings and tender documents are being prepared

**Project Information:**

New Area to be Constructed	1200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	37,034	sq. ft.
Total Site Area	4	acres
Pupil Places Added	38	students
New Facility Capacity	400	students



**Project Funding:**

FDK Grant	434,584
	<b>\$434,584</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	350,000		350,000
Fees & Disbursements	50,000		50,000
Furniture & Equipment	10,000		10,000
Other Project Costs	24,584		24,584
	<b>\$434,584</b>	<b>\$0</b>	<b>\$434,584</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 2011	
Design Development	September 2011	
Contract Documents	February 2012	
Tender & Approvals, Phase 1	February 2012	
Construction	August 2012	
Occupancy	September 4, 2012	
Official Opening & Blessing	November 2012	

**Project Team:**

Architect	Svedas Koyanagi Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mark Lefebvre
Principal	Domenic Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX D**

**OUR LADY OF FATIMA CATHOLIC ELEMENTARY SCHOOL, GRIMSBY**



**Scope of Project:**

Installation of a 109 kW roof top solar photovoltaic system consisting of a total of 504 solar panels, estimated to produce 120,000 kWh of electricity annually, and supplied to the utility company under the Feed-In-Tariff Program. A web enabled data acquisition system to monitor performance is also included within the scope.

**Current Status:**

Solar panel installation is complete and the system is ready for connection to the power grid.

**Project Funding:**

Renewable Energy	949,373
Facilities Renewal	460,000

**\$1,409,373**

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	1,200,000	953,375	1,200,000
Fees & Disbursements	78,250	81,860	78,250
Other Project Costs	130,900	92,552	130,900
	<b>\$1,409,150</b>	<b>\$1,127,787</b>	<b>\$1,409,150</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	February 19, 2010	February 19, 2010
Design Development	January 10, 2011	January 24, 2011
Contract Documents	January 31, 2011	January 31, 2011
Tender	February 17, 2011	February 17, 2011
Construction	August 31, 2011	August 31, 2011
Operation	March 31 2011	

**Project Team:**

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Carmanah Technologies
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Michael Hendrickse



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX E**

**OUR LADY OF VICTORY CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Consolidation of the junior and senior schools through the design and construction of an eight classroom addition and alterations to the existing junior building under the Energy Efficient Funding program. Alterations to the existing building will occur during the summer months, and the new classrooms will be added while the existing building continues to function.



**Current Status:**

Addition project is complete.  
Phase two (bus loop and parking) is now in progress.

**Project Information:**

New Area to be Constructed	1,7815	sq. ft.
Existing Area to be Renovated	28,848	sq. ft.
Total New Facility Area	47,200	sq. ft.
Total Site Area	8.6	acres
Pupil Places Added	184	students
New Facility Capacity	495	students

**Project Funding:**

Energy Efficiency ES	4,563,142
Energy Efficiency M	300,000
Facilities Renewal	525,000
GPTL	500,000
	<b>\$5,888,142</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	4,321,000	4,456,000	4,321,000
Fees & Disbursements	554,700	486,942	554,700
Furniture & Equipment	119,500	134,260	119,500
Other Project Costs	689,572	193,010	689,572
	<b>\$5,684,772</b>	<b>\$5,270,212</b>	<b>\$5,684,772</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	6 October 2009	9 December 2009
Contract Documents	26 January 2010	18 June 2010
Tender	13 May 2010	6 July 2010
Construction	12 August 2011	12 August 2011
Occupancy	6 September 2011	6 September 2011
Official Opening & Blessing	08 December 2011	08 December 2011

**Project Team:**

Architect	Raimondo + Associates Architects Inc.
General Contractor	T.R. Hinan Contractors
Project Manager	Anthony Ferrara
Superintendent	Lee Ann Forsyth-Sells
Principal	Theresa Murphy



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX F**

**SACRED HEART CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** expansion of an existing classroom to be a new full day early learning kindergarten classroom.

**Current Status:** construction and tendering drawings are being prepared.



**Project Information:**

New Area to be Constructed	1200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	25,258	sq. ft.
Total Site Area	5.2	acres
Pupil Places Added	32	students
New Facility Capacity	328	students

**Project Funding:**

FDK Grant	434,584
	<b>\$434,584</b>

**Project Costs:**

	Budget	Paid	Forecast
Contract	350,000		350,000
Fees & Disbursements	50,000	27,097	50,000
Furniture & Equipment	10,000		10,000
Other Project Costs	24,584		24,584
	<b>\$434,584</b>	<b>\$27,097</b>	<b>\$434,584</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 2011	
Design Development	September 2011	
Contract Documents	February 2012	
Tender & Approvals	February 2012	
Construction	August 2012	
Occupancy	September 4, 2012	
Official Opening & Blessing	November 2012	

**Project Team:**

Architect	Chapman Murray Associates Architects Inc
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mark Lefebvre
Principal	Lisa Selman



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX G**

**Scope of Project:**

Design and construction of a ten classroom addition.

**Current Status:**

Expressions of Interest and Qualifications have been submitted by architects

**Project Information:**

New Area to be Constructed	16,380	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	119,868	sq. ft.
Total Site Area	15.8	acres
Pupil Places Added	210	students
New Facility Capacity	1,017	students



**Project Funding:**

Capital Priorities	5,527,880
Reserve for Property	1,000,000

**\$6,527,880**

**Project Costs:**

	Budget	Paid	Forecast
Purchase of Property	1,000,000		1,000,000
Construction Contract	4,450,000		4,450,000
Fees & Disbursements	500,000		500,000
Furniture & Equipment	50,000		50,000
Other Project Costs	527,880		527,880
	<b><u>\$6,527,880</u></b>	<b><u>\$0</u></b>	<b><u>\$6,527,880</u></b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December, 2011	
Architect Selection	January 30, 2012	
Design Development	March, 2012	
Contract Documents	May, 2012	
Tender	July, 2012	
Ministry Approval (cost)	July, 2012	
Construction	August, 2013	
Occupancy	September 3, 2013	
Official Opening & Blessing		

**Project Team:**

Architect	TBD
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	James Whittard



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX H**

**ST. ALFRED CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Design and construction of a new full day early learning kindergarten classroom.

**Current Status:**

Construction and tendering documents are being prepared

**Project Information:**

New Area to be Constructed	1,200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	42,524	sq. ft.
Total Site Area	6.84	acres
Pupil Places Added	38	students
New Facility Capacity	492	students



**Project Funding:**

FDK Grant	434,584
	<b>\$434,584</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	350,000		350,000
Fees & Disbursements	40,000	8,827	40,000
Furniture & Equipment	5,000		5,000
Other Project Costs	39,584	2,068	39,584
	<b>\$434,584</b>	<b>\$10,895</b>	<b>\$434,584</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 9, 2011	August 9, 2011
Design Development	September 2011	
Contract Documents	February 2012	
Tender & Approvals	February 2012	
Construction	August 2012	
Occupancy	September 4, 2012	
Official Opening & Blessing	November 2012	

**Project Team:**

Architect	Macdonald Zuberec Ensslen Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarelli
Principal	Ken Czaplicki





**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX I**

**ST. ANTHONY CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Design and construction of 3 new classrooms for Early Learning, plus renovations to provide additional general classrooms within the existing building.

**Current Status:**

New addition is occupied. Exterior site work to be completed in the spring

**Project Information:**

New Area to be Constructed	6,588	sq. ft.
Existing Area to be Renovated	2,400	sq. ft.
Total New Facility Area	50,777	sq. ft.
Total Site Area	5.04	acres
Pupil Places Added	124	students
New Facility Capacity	602	students



**Project Funding:**

Primary Class Size	1,077,869
Early Learning	434,585
Facilities Renewal	166,750
Energy Funding	550,000
	<b>\$2,229,204</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	1,396,000	1,244,686	1,396,000
Fees & Disbursements	146,700	187,046	150,556
Furniture & Equipment	15,000	57,286	15,000
Other Project Costs	671,504	70,587	667,648
	<b>\$2,229,204</b>	<b>\$1,559,605</b>	<b>\$2,229,204</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	19/12/2008 & 15/06/2010	15 June 2010
Architect Selection	26 July 2009	26 July 2009
Design Development	23 December 2009	10 August 2010
Contract Documents	17 February 2011	17 February 2011
Tender & Approvals	22 February 2011	8 March 2011
Construction	16 December 2011	
Occupancy	9 January 2012	
Official Opening & Blessing		

**Project Team:**

Architect	Garwood-Jones & Hanham
General Contractor	Merit Contractors Niagara
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarelli
Principal	Anne Marie Crocco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX J**

**ST. CHARLES CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Expansion and renovation of six classrooms to be full day early learning kindergarten classrooms.

**Current Status:**

Architects have been appointed and construction drawings are being prepared.



**Project Information:**

New Area to be Constructed	3,600	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	42,125	sq. ft.
Total Site Area	3.5	acres
Pupil Places Added	18	students
New Facility Capacity	442	students

**Project Funding:**

FDK Grant	1,086,462
	<b><u>\$1,086,462</u></b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	870,000		870,000
Fees & Disbursements	100,000	33,392	100,000
Furniture & Equipment	20,000		20,000
Other Project Costs	96,462	2,554	96,462
	<b><u>\$1,086,462</u></b>	<b><u>\$35,946</u></b>	<b><u>\$1,086,462</u></b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	June 29, 2011	June 29, 2011
Design Development	September 2011	
Contract Documents	February 2012	
Tender & Approvals	February 2012	
Construction	August 2012	
Occupancy	September 4, 2012	
Official Opening & Blessing	November 2012	

**Project Team:**

Architect	Grguric Architects Incorporated
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarelli
Principal	Kim Kuchar



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX K**

**ST. JOSEPH CATHOLIC ELEMENTARY SCHOOL, GRIMSBY**



**Scope of Project:**

Installation of a 109 kW roof top solar photovoltaic system consisting of a total of 504 solar panels, estimated to produce 120,000 kWh of electricity annually, and supplied to the utility company under the Feed-In-Tariff Program. A web enabled data acquisition system to monitor performance is also included within the scope.

**Current Status:**

Solar panel installation is complete. Approval to tie in to the power grid has not yet been obtained.

**Project Funding:**

Renewable Energy	949,373
Facilities Renewal	355,000
	<u>\$1,304,373</u>

**Project Costs:**

	<u>Budget</u>	<u>Paid</u>	<u>Forecast</u>
Construction Contract	1,041,818	918,089	1,041,818
Fees & Disbursements	78,250	75,989	78,250
Other Project Costs	184,305	58,292	184,305
	<u>\$1,304,373</u>	<u>\$1,052,370</u>	<u>\$1,304,373</u>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	February 19, 2010	February 19, 2010
Design Development	January 10, 2011	January 24, 2011
Contract Documents	January 31, 2011	January 31, 2011
Tender	February 17, 2011	February 17, 2011
Construction	August 31, 2011	August 31, 2011
Operation		

**Project Team:**

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Carmanah Technologies
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Lori Spadafora



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX L**

**ST. MARK CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Design and construction of a six classroom addition to provide 4 additional general classrooms and 2 additional Early Learning Kindergarten classrooms.

**Current Status:**

Project is complete and occupied.

**Project Information:**

New Area to be Constructed	9,096	sq. ft.
Existing Area to be Renovated	1,600	sq. ft.
Total New Facility Area	45,028	sq. ft.
Total Site Area	5.31	acres
Pupil Places Added	138	students
New Facility Capacity	501	students



**Project Funding:**

Primary Class Size	1,437,159
Early Learning	869,170
	<b>\$2,306,329</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	1,800,000	1,469,349	1,800,000
Fees & Disbursements	200,000	192,390	200,000
Furniture & Equipment	50,000	34,381	50,000
Other Project Costs	250,000	48,457	250,000
	<b>\$2,300,000</b>	<b>\$1,744,577</b>	<b>\$2,300,000</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	19/12/2008 & 15/06/2010	15 June 2010
Architect Selection	26 July 2009	26 July 2009
Design Development	23 December 2009	10 August 2010
Contract Documents	17 February 2011	17 December 2010
Tender & Approvals	25 January 2011	25 January 2011
Construction	26 August 2011	04 November 2011
Occupancy	6 September 2011	07 November 2011
Official Opening & Blessing	November 2011	

**Project Team:**

Architect	Garwood-Jones & Hanham
General Contractor	Aldor Builders Ltd.
Project Manager	Tunde Labbanicz
Superintendent	Yolanda Baldasaro
Principal	John Bosco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX M**

**ST. MARTIN CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Design and construction of a replacement school on a new site.

**Current Status:**

Space requirement report has been submitted to the Ministry. Staff is currently negotiating for a 5 acre site.



**Project Information:**

New Area to be Constructed	47,443	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	47,443	sq. ft.
Total Site Area	5	acres
Pupil Places Added	115	students
New Facility Capacity	454	students

**Project Funding:**

Capital Priorities	8,950,439
Reserve for Property	250,000
	<b>\$9,200,439</b>

**Project Costs:**

	Budget	Paid	Forecast
Purchase of Site	250,000	10,030	250,000
Construction Contract	7,000,000		7,000,000
Fees & Disbursements	900,000	41,408	900,000
Furniture & Equipment	100,000		100,000
Other Project Costs	950,439		950,439
	<b>\$9,200,439</b>	<b>\$51,438</b>	<b>\$9,200,439</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December, 2011	
Architect Selection	January 30, 2012	
Design Development	March, 2012	
Contract Documents	May, 2012	
Tender & Approvals	July, 2012	
Ministry Approval (cost)	July, 2012	
Construction	August, 2013	
Occupancy	September 3, 2013	
Official Opening & Blessing		

**Project Team:**

Architect	TBD
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Dean Stunt



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
JANUARY 17, 2012**

**APPENDIX N**

**ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:**

Design and construction of a new full day early learning kindergarten classroom.

**Current Status:**

Construction drawings are being prepared



**Project Information:**

New Area to be Constructed	1,200	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	27,906	sq. ft.
Total Site Area	6.45	acres
Pupil Places Added	38	students
New Facility Capacity	343	students

**Project Funding:**

FDK Grant	434,584
	<b>\$434,584</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	350,000	0	350,000
Fees & Disbursements	50,000	9,872	50,000
Furniture & Equipment	10,000	0	10,000
Other Project Costs	24,584	2,610	24,584
	<b>\$434,584</b>	<b>\$12,482</b>	<b>\$434,584</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 11, 2011	August 11, 2011
Design Development	September 2011	
Contract Documents	February 2012	
Tender & Approvals	February 2012	
Construction	August 2012	
Occupancy	September 4, 2012	
Official Opening & Blessing	November 2012	

**Project Team:**

Architect	Quartek Group Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarella
Principal	Brian Palujanskas

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – DECEMBER 20, 2011**

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# Spotlight

## on NIAGARA CATHOLIC

*Nurturing Souls & Building Minds*

www.niagaracatholic.ca

December 20, 2011



### Niagara Catholic Creates Good Samaritan Award, First Recipients Announced at Final 2011 Meeting



**Left: Director of Education, John Crocco, Board Chair, Kathy Burtnik, Vice-Chair, Maurice Charbonneau, Meredith Vanderlee, her mother, Melanie, father Jim, brother Dylan and St. Ann Catholic Elementary School Principal, Victoria Wegelin, following the presentation of Niagara Catholic's first Good Samaritan Award.**

Meredith Vanderlee, a Grade 2 student at St. Ann Catholic Elementary School in St. Catharines, and teachers Ada Storin and Barb Campbell from the Father Fogarty Adult and Continuing Education Centre, are the first recipients of Niagara Catholic's Good Samaritan Award.

The Niagara Catholic Good Samaritan Award was created to recognize staff and students for acts of heroism or bravery at school, home or in the community.

Meredith received her commendation for quickly putting into practice lessons she learned at the Niagara Region Children's Safety Village when her mother fell ill at home. Ms. Storin and Ms. Campbell, were honoured for helping to save the life of their colleague, after he suffered a heart attack while teaching in November.



**Left: Director of Education, John Crocco, Rob DiPersio, Principal of Adult and Continuing Education, Board Chair, Kathy Burtnik, Vice-Chair, Maurice Charbonneau, Ada Storin, Adult and Continuing Education Counsellor Carole Apking, Barb Campbell, Santo Scala, Principal of Adult and Continuing Education, ESL Instructor Cindy Gojmerac and Superintendent of Education, Frank Iannantuono, following the presentation of Niagara Catholic's first Good Samaritan Award to Ms. Storin and Ms. Campbell.**

### Rev. Msgr. Clement Schwalm, Father Denis Warburton, to Receive 2012 Niagara Catholic Education Award of Distinction

Father Denis Warburton and Reverend Monsignor Clement Schwalm have been selected as the 2012 recipient of the Niagara Catholic Education Award of Distinction.

The Award of Distinction was created in 2004, after the Board initiated a policy which set in place a process for recognizing individuals and groups who have made, or continue to make, outstanding contributions to Catholic education in the Niagara Region.

Father Warburton was a Catholic educator for 30 years, serving as a Department Head for Religious Studies, Vice Principal and Chaplain of Denis Morris Catholic High School, and Chaplain of Holy Cross Catholic Secondary School.

Father Warburton played a key role in social justice initiatives in Niagara Catholic secondary schools, including co-ordinating the annual Starvathon at Denis Morris Catholic High School.

Rev. Monsignor Clement Schwalm was the first pastor of St. Alfred Catholic Church in St. Catharines. He served as pastor of the church from 1951-1960.

During his lifetime, Monsignor Schwalm helped build four Catholic elementary schools in St. Catharines.

Background information on both recipients is available within a media release issued by the Board. The media release can be found on the Board website, niagaracatholic.ca.



## Trustees Recognize Student Designers of 2011 Christmas Cards at Final 2011 Board Meeting



*During the December 20th Board Meeting, Trustees recognized the eight student designers of Niagara Catholic's 2011 Christmas Cards. Each student was presented with plaque version of their card, and a package of their designed cards for their own use. From left are: Director of Education, John Crocco, Dinushka Balasingam, (Grade 8 student, St. Philomena), Cassandra Belme, (Grade 8, Father Hennepin), Natalie Firth, (Grade 8, Our Lady of Mount Carmel), Alexa DiFelice, (Grade 8, Monsignor Clancy) and Board Chair Kathy Burtnik. In back are Cara Lozano, (Grade 8, Our Lady of Fatima, Grimsby), Dylan Kwacz, (Grade 11, Saint Michael), and Sara Williscraft, (Grade 8, St. John). Absent when the photo was taken was Chasnie DiPaola, (Grade 7, Notre Dame).*

## Our Lady of Victory Celebrates Official Blessing with a Community Celebration on December 8th



*Hundreds of members of the Our Lady of Victory Catholic Elementary School family and the Fort Erie community celebrated the Official Blessing and Opening of the newly renovated school during a celebration on December 8th. From left, are: Director of Education John Crocco, Niagara Catholic Trustee Dino Sicoli, Rev. Randy Gallant, Pastor of St. Michael Catholic Church in Fort Erie, Board Chair Kathy Burtnik, Bishop Gerard Bergie, Our Lady of Victory Principal Theresa Murphy, and Superintendent of Education, Lee Ann Forsyth-Sells.*

# School Excellence Program

FOCUS on

## St. Peter Catholic Elementary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The **School Excellence Program** is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one "extraordinary item or initiative that makes the school an indispensable choice for parents."

St. Peter Catholic Elementary School is nestled in a quiet neighbourhood in the south end of St. Catharines, at the foot of the Niagara Escarpment.

St. Peter has a population of 255 students from 170 very active and involved families. The Catholic School Council supports the school through a variety of activities, such as the annual Fun Fair, Christmas Craft Night and school liturgies and Masses.

During the December 20th Board Meeting, Principal Margaret Marion and students Joshua Mathew, Iris Dias, Phoebe Venditti and Kaylee White spoke about the important role St. Peter plays in their lives, and in the community.

The home-school-church triad at St. Peter is very strong. As a part of the St. Julia Parish, Father Charles Moser is the spiritual guide for St. Peter school. Fr. Moser is a very familiar face in the school, as he helps students prepare for the sacraments of Reconciliation, First Communion and Confirmation. He is also present for many of the school's liturgies throughout the year.

The staff at St. Peter promote our Catholic virtues in all they do. Social justice and community involvement are alive and well, as students provide generous support to a number of local causes, such as the St. Vincent de Paul Society, Community Care and the Niagara Peninsula Children's Centre.

The school also supports a number of national causes, such as Jump Rope for Heart and the Terry Fox Run. With a large population of students from diverse locations around the world as Portugal, Taiwan, Turkey, Vietnam, Egypt and Russia, St. Peter students also support international programs such as the Holy Childhood Association, and local projects sending aid overseas, such as the Packs of Hope Campaign.

Joshua, a Grade 2 student, spoke about how special the school is to students. He shared students' love of health and fitness and the challenge of learning new, advanced lessons



Above: EcoSchool certification; below, raising food for those in need.





**Above: Students at St. Peter Catholic Elementary School strive for academic excellence from their earliest years through Grade 8.**

**Below: The St. Peter girls' soccer team is one of many teams, clubs and organizations at the school that students can enjoy.**



and the off-site opportunities to learn on adventures to the Niagara Falls Aviary and Ball's Falls.

Joshua also spoke of his enjoyment visiting residents at the Carmelite Home, and of bringing donations to the school's Giving Tree at Christmastime.

Iris is a Grade 6 student at the school. She spoke about her first day at St. Peter, after arriving in Canada from Portugal last year. Iris shared her feelings of apprehension about the move, and joining a new school, but said she quickly found friendly students and teachers who were eager to help her fit in with her new routine.

"I signed up for volleyball," she told the Board, "I started getting comfortable with my class, and I started making new friends."

Kaylee, who is Prime Minister of the School, and Phoebe the Communication and Recreation Co-ordinator on Student Council, spoke about their 10 years at St. Peter.

They spoke about the lessons they have learned from the school, from academics to how to grow into well-rounded, compassionate individuals through the good works they do for others.

Mrs. Marion shared the school's plans for student success. During the first term, teachers focused on increasing literacy skills. Through biweekly planning sessions, teachers collaborated the way they planned and discussed student work. This allowed them to better understand students' needs, so that they could help guide students on a path toward a seamless transition from Junior Kindergarten through Grade 8.

In the coming term, teachers at St. Peter will focus on the importance of numeracy skills. Once again, they will adopt a team approach to developing these new skills, using lessons designed to inspire students to learn. Among the approaches is a plan to have students teach classroom lessons.

This experience will provide an extra set of eyes in the classroom to better identify and support the needs of the student.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

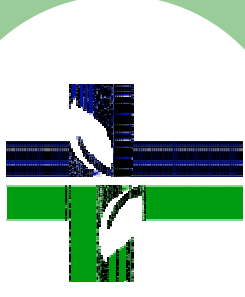
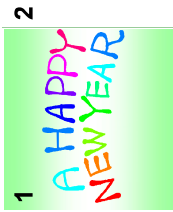
***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS – JANUARY 2012**

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# January 2012

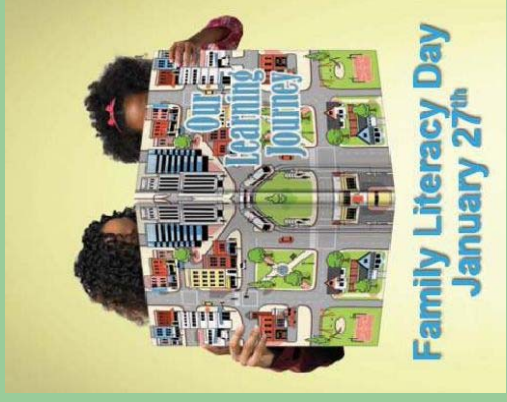
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~ Board Christmas Shutdown ~

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	Secondary Exams, January 24th -30th >>			

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	Secondary Exams, January 24th -30th >>			



**Niagara Catholic**  
 District School Board  
 Events posted at  
[niagaracatholic.ca](http://niagaracatholic.ca)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2012**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
NIAGARA CATHOLIC BABY CELEBRATION  
JANUARY 18, 2012**

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The Office of the Director of Education  
invites all parents employed by the  
Niagara Catholic District School Board  
who are presently on Maternity/Parental Leave  
to join in a gathering to  
welcome the newest members of the  
Niagara Catholic Family



January 18, 2012

10:00 - 12:00 p.m.

Catholic Education Centre - Fr. Burns Board Room  
427 Rice Rd., Welland

Please R.S.V.P. by December 5, 2011 to  
Linda Marconi, Executive Assistant - Director of Education  
at [linda.marconi@ncdsb.com](mailto:linda.marconi@ncdsb.com) or 905-735-0240 ext. 214

\* Please include your baby's name, birth date and a photo of your baby.  
Please indicate if older siblings will be in attendance.